

Friends of Alice Birney Elementary

Thursday, March 1, 2018

Birney Elementary

Time	Item	Who	Action	Attachment
6:00 PM	1. Approve Agenda	Board members	Motion/ Vote	None
6:02 PM	2. Approve minutes of February 1, 2018	Board members	Motion/ Vote	Attachment A
6:05 PM	3. Treasurer's Report	Nikki	Yes	Attachment B
6:15 PM	4. Run For The Green	Tulip	No	None
6:30 PM	5. Birney Night Out	Shelley	No	None
6:40 PM	6. Business Sponsorship	Chris L	No	None
7:00 PM	7. New Fundraiser	Lee	No	None
7:15 PM	8. Pride Parking	Wendy	No	None
7:20 PM	9. 2018/2019 Board	Wendy	No	None
7:30 PM	10. Adjourn	Board members	Motion/ Vote	None

Friends of Alice Birney Elementary

2/1/2018 Meeting – Birney Elementary – Rm 6

Meeting Called to Order by Wendy – 6:15 PM

Topic	Discussion	Action
Agenda	Not enough members for quorum so meeting is for informational purposes only. - No approval needed for agenda and minutes but both were reviewed for content – no additions	Motion by
Minutes	Not enough members for quorum so meeting is for informational purposes only. – Recap of loss of past meeting minutes	Motion by
Attendance	Wendy DeCesare President Chris Jaccard Vice President Nikki Bergstrom Treasurer Amanda Principal Sarah McLure Guest: Caroline McKeown	
Financial	TREASURER’S REPORT - Nikki Bergstrom <ul style="list-style-type: none"> • Nothing new to report so conducted mid-year summary (and passed out) • Comparison column was reviewed and currently all “big” fundraisers are performing better than projected. Family Dinner Night and Gulls may come up short, as well as Donations • Discussion on under-performing Give a Latte program (need for more/better promotion) • Discussion re: need for passive fundraising committee and reach-out to business donors (need to establish sustainable system for next year) • Banners on Park Blvd again a possibility, Caroline McKeown asked about plexiglass and bulletin board (Ms. Amanda to follow up and also to provide enrollment stats re: community over time) • January financials will be sent to Board later 	
Fundraising Report And additional information	Caroline McKeown presented on Grants <ul style="list-style-type: none"> • Update on installation of shade (wholesale price!) • Under \$1,000 left of Las Patronas grant but earmarked for banner and wood order (for planters at base) – all materials needed for shade structure (Ms. Mindy has requested trellis) • Stated has leads on Grants committee members, possibility of workshop in Feb./March. • Reiterates desire for Donors Choose concierge • Needs leads for “big” grant to work on next (Ms. Amanda mentions Jimmie Johnson grant for possible lunch arbor; would like feedback from teachers) Chris J. presented update on Junior Achievement <ul style="list-style-type: none"> • 13-week curriculum doesn’t work with calendar and teachers scheduled (tabled for now) 	

Other business	<p>Miscellaneous</p> <ul style="list-style-type: none"> • CPK FDN needs volunteers on 2/13 for stickers on kids • Update on library donation; books haven't arrived • Ms. Amanda stressed need for push for campus beautification for IB visit (possible work party on 2/24); would like to address chain link fence • Review of difference in Gulls ticker price <p>Quorum achieved so approval of minutes and agenda</p>	
Adjourn	Meeting adjourn at 7:22 pm	
Next Meeting	March 1st at 6:00 PM	

	Selected Period	Year to Date	Budget
Cash Balance Forward			
MFCU Checking ID 09	79,187.52	63,138.91	63,138.91
MFCU Checking ID 10	183.00	200.00	200.00
MFCU Money Market ID 02	28,593.35	28,571.75	28,571.75
MFCU Savings ID 01	0.00	0.00	0.00
PayPal Account	23,375.26	2,565.85	2,565.85
Total Cash Balance Forward	\$ 131,339.13	\$ 94,476.51	\$ 94,476.51
Receipts			
Administration			
Donations - Administration	207.33	6,364.48	11,000.00
Donations - Community	500.00	1,737.16	13,000.00
Grants from Others (Non-Program Related)	0.00	22,858.60	1,500.00
Interest Income	3.64	25.24	50.00
Use of Emergency Reserve	0.00	0.00	8,158.00
Fundraisers			
Amazon Smile	0.00	115.32	200.00
Amazon Store Front	138.30	878.39	3,000.00
Big Give	175.00	31,688.14	23,000.00
BNO-1 (Birney Night Out)	0.00	6,317.00	5,000.00
BNO-2 (Birney Night Out)	0.00	0.00	5,000.00
Fall Fundraiser	0.00	24,561.06	17,000.00
Family Dinner Nights	230.00	1,028.05	3,000.00
Monthly Contributions (Give a Latte)	45.00	490.00	3,000.00
Padres/Gulls	0.00	2,500.00	1,800.00
Pride Parking	0.00	6,777.60	6,700.00
Run for the Green	7,135.13	7,135.13	30,000.00
Programs			
Garden	0.00	240.00	0.00
Total Receipts	\$ 8,434.40	\$ 112,716.17	\$ 131,408.00
Expenses			
Administration			
Advertising & Promotion	0.00	434.96	1,500.00
Attendance Reward	0.00	0.00	1,500.00
Bank Charges	0.00	13.03	50.00
Bank Charges - NSF	0.00	30.00	25.00
Childcare	30.00	240.00	400.00
Computer Expense	51.00	475.00	1,100.00
IB Assemblies	350.00	350.00	1,200.00
IB Enrichment- Grade 0	0.00	336.00	2,002.00
IB Enrichment- Grade 1	0.00	0.00	1,901.00
IB Enrichment- Grade 2	0.00	138.63	1,981.00
IB Enrichment- Grade 3	0.00	0.00	1,921.00
IB Enrichment- Grade 4	0.00	0.00	1,294.00
IB Enrichment- Grade 5	0.00	263.04	1,901.00
Insurance	0.00	0.00	805.00
Meeting Hospitality	0.00	134.03	1,100.00
Non-Program Expense (Use of Grants from Others)	0.00	11,427.00	0.00
Operating Expenses	0.00	25.00	400.00
PayPal Fees - Administration	0.00	9.03	50.00
Postage	0.00	38.45	50.00
Supplies	0.00	0.00	150.00
Fundraisers			
Big Give	1.95	582.94	500.00
BNO-1 (Birney Night Out)	0.00	475.42	300.00

BNO-2 (Birney Night Out)	0.00	10.00	300.00
Fall Fundraiser	0.00	6,920.07	8,500.00
Monthly Contributions (Give a Latte)	1.89	19.18	100.00
Padres/Gulls	200.00	2,355.00	1,200.00
Pride Parking	0.00	405.96	350.00
Run for the Green	407.17	746.42	2,600.00

Programs

Art/Music/Dance	0.00	7,440.00	25,130.00
Class Size Reduction/Other	0.00	250.00	0.00
Garden	0.00	19,120.00	32,380.00
IB Membership and Evaluation	0.00	0.00	10,000.00
Spanish	0.00	16,222.00	30,718.00

Total Expenses	\$ 1,042.01	\$ 68,461.16	\$ 131,408.00
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Net Receipts	\$ 7,392.39	\$ 44,255.01	\$ 0.00
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Less:

Emergency Reserve	28,500.00
Garden Supplies/Equipment	2,045.58
IB Materials	2,882.50
Kaiser Staff Lounge/Kitchen Grant 2016	0.00
Las Patronas Fall 2017 Minor Grant	12,858.60
Library Donation 2017	10,000.00
Zurich University Hosting	500.00
Unallocated Reserves	37,689.83

\$ 0.00

Cash Balance	\$ 138,731.52	\$ 138,731.52
Change to Fund Balance	0.00	(23,098.60)
Change to Garden Supplies/Equipment	0.00	240.00
Change to Las Patronas Fall 2017 Minor Grant	0.00	12,858.60
Change to Library Donation 2017	0.00	10,000.00
Adjusted Cash Balance	\$ 138,731.52	\$ 138,731.52

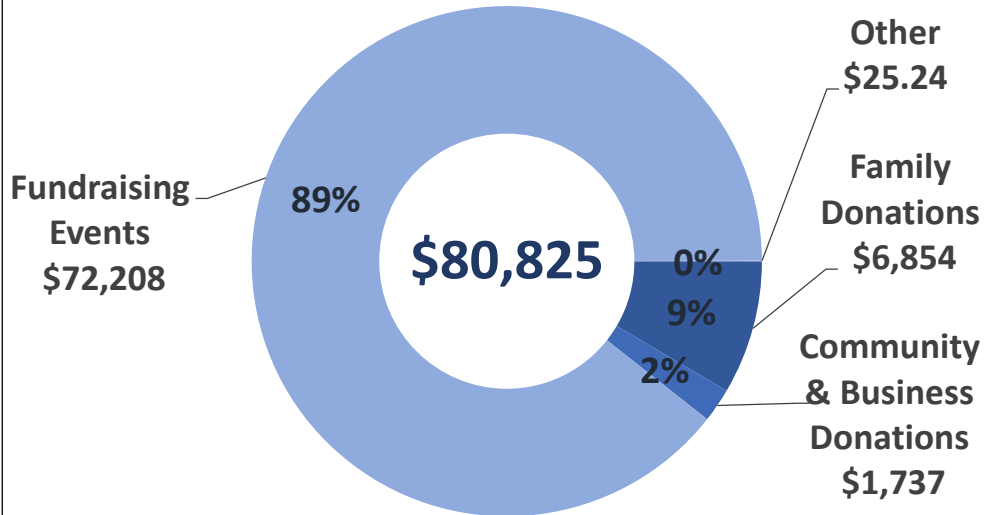
Checks Written

399	San Diego Gulls	San Diego Gulls Ticket Deposit	200.00
400	Play It Safe	Kindness Assembly	350.00
401	Wendy DeCesare	Mail Chimp Reimbursement Nov-Jan	51.00
402	Wendy DeCesare	Childcare Reimbursement for Parent Org Mtg 1/18/18	30.00
403	Tulip Howard	Run For The Green Grand Prize Reimbursement	199.98

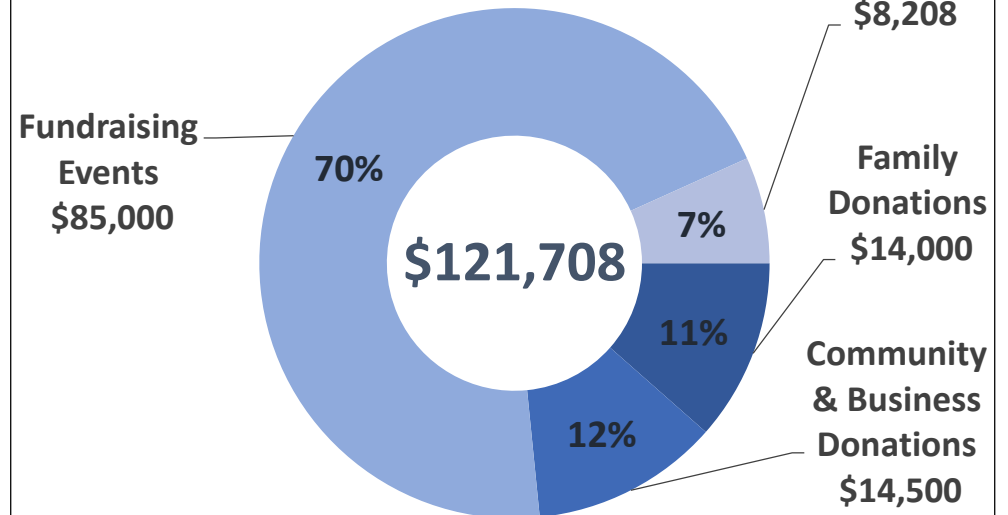
Signature

Date

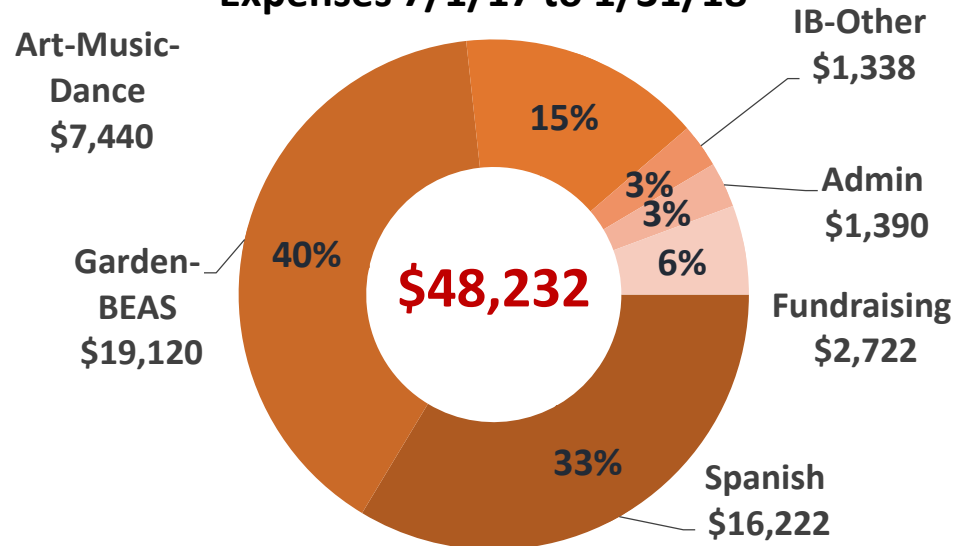
Funds Raised 7/1/17 to 1/31/18



Fundraising Goals 2017-2018



Expenses 7/1/17 to 1/31/18



Expenses 2017-2018

