

3/10/16 Meeting – Birney Elementary – Joint FOABE/PTA Meeting - Auditorium

Meeting Called to Order by Beth – 6:35 p.m.

Topic	Discussion	Action
Agenda	Reviewed-Approved	Motion by A.
		Famiglietti/W.
		DeCesare
Minutes	Reviewed	Motion by A.
		Famiglietti/W.
		DeCesare
Attendance	Beth Deig President	
	Tulip Howard Vice-President	
	Chris Jaccard Treasurer	
	Wendy DeCesare Secretary	
	Amanda Hammond-Williams Principal	
	Aryn Famiglietti	
	Carrie Binder	
	John Amat	
	Tom O'Malley	
	Guest: Jennifer Ayala, Pat Spaulding, Joanna Carrubba, Sean Courtney, Lyn	
	Patterson, Naomi Stevens, Chris Lazich, Yvonne Hill, Lisa Freund, Sarah Hilliard,	
	Elizabeth Carter, Aracely Larf, Sarah Mearon, Espie Tuthill, Lucie Samartova, Layla	
	Hains, Brenda Anderson, Kati Bennett, Sadia Najmi, Indrani Ganguly Fitzgerald, Lisa	
	Medley Clark, Elena Monetti, Kari Ramirez, Cindy De La Garza, Betsy Carter	
Financial	Treasurer's Report - Chris Jaccard	
	 Account balance's as of 2/29/2016: Checking = \$85,118, Savings = \$28,525, 	Motion to
	PayPal = \$3,033.	approve report
	 Funds availability as of 2/29/2016: Operating funds = \$76,546, Restricted 	by T. O'Malley/
	use funds = \$11,631, Emergency reserve = \$28,500	W. DeCesare
	4 - 5,00 - 5,00 - 7 - 1,00 - 7 - 1,00	
	FOARE Bur For The Crook Tulin Howard	
Fundraising	FOABE - Run For The Green – Tulip Howard	
Report	• As of 3/10/2016, 2/3 of the way to our goal. On track to reach this	
And	Need volunteers for set up, pass out water/oranges, & clean up	
additional	PTA – Book Fair – Layla Hains	
information	• Held March 21 – 25, 2016. Need volunteers	
	PTA – Passport to Adventure – Cindy De La Garza	
	Held June 25, 2016. Still organizing	
Other	PTA History & Info – Sarah McClure	
business	FOABE History & Info – Beth Deig	
	Future of FOABE & PTA – Discussion	
	Notes: Both organizations have bylaws that must be followed in order to	
	maintain their organizational status. PTA has specific requirements as a PTA	
	entity while FOABE is a nonprofit & must adhear to other requirements to	
		I
	maintain this status.	
	maintain this status.Main points/questions from the break out discussions: Does one entity	
	 Main points/questions from the break out discussions: Does one entity absorb the other? Why maintain 2 organizations? Financial considerations 	
	 Main points/questions from the break out discussions: Does one entity absorb the other? Why maintain 2 organizations? Financial considerations for each entity. How to handle fundraising in the future: one goal for both 	
	 Main points/questions from the break out discussions: Does one entity absorb the other? Why maintain 2 organizations? Financial considerations 	

	 Joint Meetings in the future? Generally, people liked the idea of joint meetings. They could increase awareness of the needs of both organizations & also increase the creative input/sharing of ideas. It would be easier for people to be involved in initiatives for both organizations without having to attend multiple meetings. However, because both organizations have specific requirements for their meetings, this could make joint meetings difficult to run on a regular basis. 	
Adjourn	Meeting adjourn at 7:50 pm	
Next Meeting	May 12, 2016 – Room 26 – 6 pm	

From March 1, 2016 to March 31, 2016

	Se	lected Period	Ye	ear to Date		Budget
Cash Balance Forward						
MFCU Checking		85,118.34		47,502.86		47,502.86
MFCU Savings		28,525.45		25,007.60		25,007.60
PayPal Account		3,032.90		0.00		0.00
x_Chase Checking		0.00		0.00		0.00
Total Cash Balance Forward	\$	116,676.69	\$	72,510.46	\$	72,510.46
Receipts						
Administration						
Donations - Administration		0.00		3,358.95		3,000.00
Donations - Community		0.00		12,598.67		18,500.00
Grants from Others (Non-Program Related)		0.00		3,631.28		0.00
Interest Income		2.42		20.27		0.00
Fundraisers		0.00		404.00		0.00
Amazon Smile		0.00		161.98		0.00
Amazon Store Front		107.67		1,103.26		1,500.00
Big Give		0.00		28,750.85		23,000.00
BNO-1 (Birney Night Out)		0.00		3,872.55		3,500.00
BNO-2 (Birney Night Out)		0.00		6,817.75		3,500.00 1,000.00
Harvest Festival		0.00		3,352.68		•
Monthly Contributions (Give a Latte)		185.00 0.00		1,845.00 3,480.00		2,400.00
Pride Parking Run for the Green		20,193.45		28,034.80		3,200.00 30,000.00
Total Receipts	\$	20,488.54	\$	97,028.04	\$	89,600.00
Expenses	<u>*</u>	-,	·	- ,	· 	
Administration						
Advertising & Promotion		37.16		1,644.86		1,000.00
Bank Charges		27.44		32.62		50.00
Bank Charges - NSF		0.00		0.00		50.00
Childcare		30.00		180.00		445.00
Computer Expense		0.00		560.00		1,000.00
Conferences		0.00		0.00		500.00
Facility Charges		0.00		0.00		600.00
Insurance		0.00		0.00		1,000.00
Meetings & Conferences		156.63		156.63		0.00
Operating Expenses		86.00		391.00		200.00
Other Expenses		0.00		0.00		400.00
PayPal Fees - Administration		0.00		29.52		275.00
Postage		0.00		0.00		100.00
Supplies		0.00		102.93		280.00
Fundraisers						
Big Give		0.00		434.90		500.00
BNO-1 (Birney Night Out)		0.00		371.23		200.00
BNO-2 (Birney Night Out)		92.90		214.53		200.00
Harvest Festival		0.00		1,432.73		700.00
Monthly Contributions (Give a Latte)		6.77		67.78		100.00
Run for the Green		1,615.49		1,750.68		1,800.00
Programs						
Art/Music/Dance		7,980.00		11,420.00		24,480.00
Garden		2,200.00		10,540.00		24,480.00
IB Membership and Evaluation		0.00		100.00		0.00
Spanish		0.00		15,176.25		29,970.00
Total Expenses	\$	12,232.39	\$	44,605.66	\$	88,330.00

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Financial Report

From March 1, 2016 to March 31, 2016

Net Receipts	\$ 8,256.15	\$ 52,422.38	\$ 1,270.00
Less:			
Emergency Reserve			28,500.00
IB Materials			2,882.50
Kaiser Staff Lounge/Kitchen Grant 2016			3,631.28
Lowes Grant for Garden 2014			3,617.09
Zurich University Hosting			1,500.00
Unallocated Reserves			 33,649.59
			\$ 0.00
Cash Balance	\$ 124,932.84	\$ 124,932.84	
Change to Emergency Reserve	0.00	3,500.00	
Change to Fund Balance	0.00	(11,513.78)	
Change to IB Materials	0.00	2,882.50	
Change to Kaiser Staff Lounge/Kitchen Grant 2016	0.00	3,631.28	
Change to Zurich University Hosting	 0.00	 1,500.00	
Adjusted Cash Balance	\$ 124,932.84	\$ 124,932.84	

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Financial Report

From March 1, 2016 to March 31, 2016

Chec	ks Written			
229	Dig Down Deep	Garden - February (Invoice 2016-2)	2,200.00	
230	Tulip Howard	Locks for Outdoor Banners - Reimbursement	37.16	
231	Tuthill, Espie	Kids Dinner for Birney Night Out - Reimbursement	72.90	
232	Alice Birney Elementary	Art/Dance/Music (Deidre Moore) 9/1/15 to 1/31/16	7,140.00	
233	Tuthill, Espie	BNO Pizza Tips Reimb - paid cash	20.00	
234	Green Art Labs	Art - February 2016	840.00	
235	John Amat	Snacks reimb for March 2016 Joint Mtg	39.43	
236	Heather Kin	Childcare for March 2016 Meeting	30.00	
237	Elizabeth Deig	Pizza reimb for March 2016 Joint Mtg	117.20	
238	Elizabeth Deig	PO Box Renewal	86.00	
239	Extra Graphic	T-Shirts for Run for the Green	1,491.75	
		Signature	Date)

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As Of: March 31, 2016

Category	Туре	Balance			
Assets					
Accounts Receivable	Asset	\$	0.00		
Cash Box	Asset		0.00		
Fixed Assets	Asset		0.00		
Inventory	Asset		0.00		
Investments	Asset		0.00		
MFCU Checking	Bank		92,797.28		
MFCU Savings	Bank		28,527.87		
PayPal (Old Asset Account)	Asset		0.00		
PayPal Account	Bank		3,607.69		
Undeposited Funds	Asset		0.00		
x_Chase Checking	Bank		0.00		
Total Assets		\$	124,932.84		
Liabilities					
Accounts Payable	Liability	\$	0.00		
Sales Tax Payable	Liability		0.00		
Total Liabilities		\$	0.00		
Fund Balance					
Emergency Reserve	Carry-Over/Restricted	\$	28,500.00		
Fund Balance	Carry-Over/Restricted		32,379.59		
IB Materials	Carry-Over/Restricted		2,882.50		
Kaiser Staff Lounge/Kitchen Grant 2016	Carry-Over/Restricted		3,631.28		
Lowes Grant for Garden 2014	Carry-Over/Restricted		3,617.09		
Zurich University Hosting	Carry-Over/Restricted		1,500.00		
Change in Fund Balance			52,422.38		
Total Fund Balance		\$	124,932.84		
Total Liabilities and Fund Balance		\$	124,932.84		

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From March 1, 2016 to March 31, 2016

Date	Туре	Number	Description	Amount		Totals
x_Chase 0	Checking					
Balance On	Hand 3/1/2016				\$	0.00
Total Depos	sits				\$	0.00
Total Disbu	rsements				\$	0.00
Balance On	Hand 3/31/2016				\$	0.00
MFCU Ch	ecking					
Balance On	Hand 3/1/2016				\$	85,118.34
Deposited I 03/04/2016 03/11/2016 03/17/2016 03/29/2016			RFG Checks and Cash Various RFG Checks and Cash Various RFG Checks and Cash Amazon Store Front ACH	\$ 3,338.44 7,698.09 4,636.69 107.69	5 5 7	45.700.00
				TOTAL	\$	15,780.82
Adjustment : 03/10/2016	s/Transfers ADJUSTMENT	152	Transfer from PayPal to MFCU Checking; initiated 3/8/16	\$ 4,000.00)	
				TOTAL	\$	4,000.00
Total Depos	sits				\$	19,780.82
Checks						
03/04/2016 03/04/2016	CHECK CHECK	229 230	Dig Down Deep, Garden - February (Invoice 2016-2) Tulip Howard, Locks for Outdoor Banners - Reimbursement	\$ 2,200.00 37.10		
03/04/2016	CHECK	231	Tuthill, Espie, Kids Dinner for Birney Night Out - Reimbursement	72.9)	
03/04/2016	CHECK	232	Alice Birney Elementary, Art/Dance/Music (Deidre Moore) 9/1/15 to 1/31/16	7,140.0)	
03/10/2016	CHECK	233	Tuthill, Espie, BNO Pizza Tips Reimb - paid cash	20.0)	
03/10/2016	CHECK	234	Green Art Labs, Art - February 2016	840.00		
03/10/2016		235	John Amat, Snacks reimb for March 2016 Joint Mtg	39.4		
03/10/2016 03/10/2016		236 237	Heather Kin, Childcare for March 2016 Meeting	30.00 117.20		
03/10/2016		237	Elizabeth Deig, Pizza reimb for March 2016 Joint Mtg Elizabeth Deig, PO Box Renewal	86.0		
03/30/2016		239	Extra Graphic, T-Shirts for Run for the Green	1,491.7		
35, 35, 23.13		200		TOTAL	\$	12,074.44
Adjustment	s/Transfers					
-	ADJUSTMENT	153	Bank fees - excess cash, excess checks	\$ 27.4	4	
				TOTAL	\$	27.44
Total Disbu	rsements				\$	12,101.88

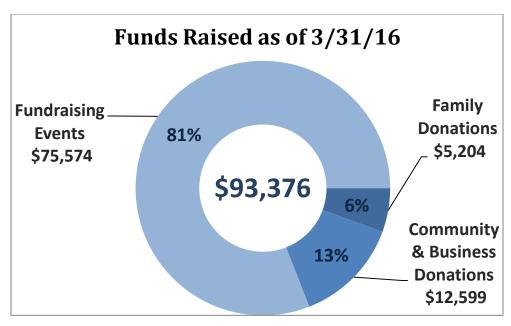
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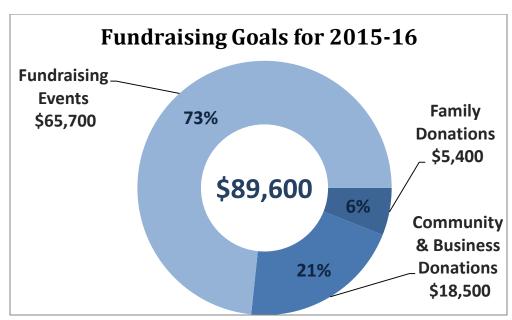
From March 1, 2016 to March 31, 2016

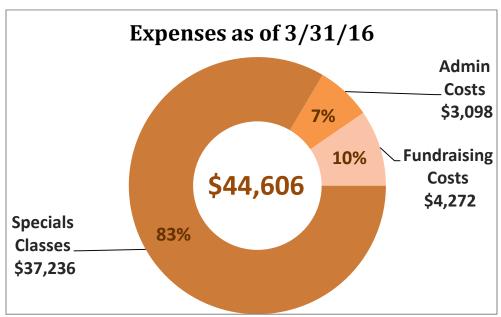
Date	Туре	Number	Description		nount	 Totals
Balance Or	n Hand 3/31/2016					\$ 92,797.28
MFCU Sa	vings					
Balance Or	n Hand 3/1/2016					\$ 28,525.45
	ts/Transfers ADJUSTMENT	154	Bank Interest Payment	\$	2.42	
				TOTAL		\$ 2.42
Total Depo	sits					\$ 2.42
Total Disbu	ırsements					\$ 0.00
Balance Or	n Hand 3/31/2016					\$ 28,527.87
PayPal Ad	count					
Balance Or	n Hand 3/1/2016					\$ 3,032.90
Deposited 03/31/2016			PayPal summary deposit	\$	4,705.30	
				TOTAL		\$ 4,705.30
Total Depo	sits					\$ 4,705.30
03/10/2016	s/Transfers ADJUSTMENT ADJUSTMENT	152 151	Transfer from PayPal to MFCU Checking; initiated 3/8/16 Reduce gross PayPal deposit by fees	\$	4,000.00 130.51	
				TOTAL		\$ 4,130.51
Total Disbu	ırsements					\$ 4,130.51
Balance Or	n Hand 3/31/2016					\$ 3,607.69
Other Info	rmation					

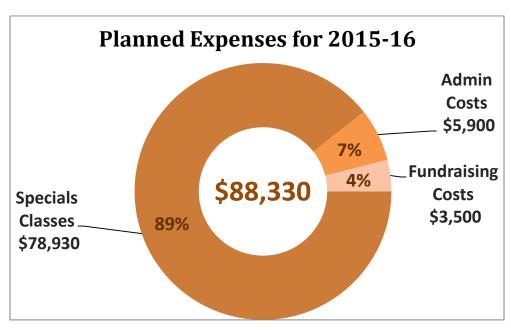
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FOABE Income and Expenses









FOABE Assets

