

Friends of Alice Birney Elementary

2/11/16 Meeting – Birney Elementary – Rm. 26

Meeting Called to Order by Beth – 6:08 p.m.

Topic	Discussion	Action
Agenda	Reviewed-Approved	Motion by B. Deig/ Chris Jaccard
Minutes	Reviewed-Approved	Motion by Chris Jaccard / Aryn Famiglietti
Attendance	<p>Beth Deig President Tulip Howard Vice President Chris Jaccard Treasurer Amanda Hammond-Williams Principal Aryn Famiglietti Guest: Jennifer Ayala, Sarah McLure</p>	
Financial	<p>Treasurer's Report - Chris Jaccard</p> <ul style="list-style-type: none"> • Reviewed treasurer's report • Total account balance as of 1/31/2016 = \$103,646.92 • Total funds raised as of 11/30/2015 = \$56,867.45 • Art fee still be paid, totals and invoices need to be generated • Vendor 1099's are due • Check received: Skooltopia, who is this? • Check received: Bullseye Kettle Korn – UHUH • Check received: Caps Pizza • Check received: Sempra company payroll deduction • Grant – teacher's lounge, written and applied for by L. Kovelant 	
Fundraising Report And additional information	<p>BNO – Beth Deig</p> <ul style="list-style-type: none"> • There will be an anonymous donor who will match 100% \$1 for \$1 up to \$5,000 • Need robo-calls • There will be child-care, 21 raffles, lots of auction items • U-31 insurance indemnification letter – what is it? <p>Big Give – Beth Deig</p> <ul style="list-style-type: none"> • \$28,750.85 <p>Grants – Beth Deig</p> <ul style="list-style-type: none"> • Urban Collective IB Foundation (UCIB) - Next meeting February 17th, 2016 at McKinley • Container Store – No • Jimmy Johnson – Due May 11, 2016 • We have parent volunteer who will write grants • Need info from Amanda in order to complete grant applications <p>Canvassing – Jennifer Ayala</p> <ul style="list-style-type: none"> • Working with Wendy D. to input tags in Donor Tools for zones <p>RFTG – Beth Deig</p> <ul style="list-style-type: none"> • Same pace as last year, \$1,363 raised so far <p>Calendar prep in August for 2016/17</p> <ul style="list-style-type: none"> • Move BNO to May • Need to coordinate Raffle permit for next year 	

New information	2016-2017 District Funding <ul style="list-style-type: none"> • Increase in IB funding from district. • From 1/3 to ½ time IB coordinator • From 0 to 20 hours of Spanish curriculum • District will allocate \$29,000 towards IB training and fees Board discussed maintaining same budget as current fiscal year <ul style="list-style-type: none"> • Draft motion to include in next budget and vote on at future meeting 	
Adjourn	Meeting adjourn at 7:28 pm	Motion by B. Deig/Aryn Famiglietti
Next Meeting	Joint PTA/FOABE meeting on March 10 th , 2016, 6:30PM in the Birney Auditorium	

Date	Type	Number	Description	Amount	Totals
x_Chase Checking					
Balance On Hand 2/1/2016					\$ 0.00
Total Deposits					\$ 0.00
Total Disbursements					\$ 0.00
Balance On Hand 2/29/2016					\$ 0.00
MFCU Checking					
Balance On Hand 2/1/2016					\$ 74,717.27
Deposited Income					
02/01/2016	DEPOSIT		ACH Mile High United Way	\$ 60.00	
02/08/2016	DEPOSIT		5 checks and cash	515.75	
02/11/2016	DEPOSIT		RFG - 10 Checks and Cash	847.69	
02/12/2016	DEPOSIT		Amazon Smile ACH	62.81	
02/19/2016	DEPOSIT		RFG 8 Checks and Cash	1,495.48	
02/20/2016	DEPOSIT		BNO Cash less \$75 DJ fee	896.75	
02/24/2016	DEPOSIT		9 Checks and Cash	9,551.98	
02/26/2016	DEPOSIT		33 Checks and Cash	3,247.43	
02/29/2016	DEPOSIT		Amazon Store Front ACH	270.89	
				TOTAL	\$ 16,948.78
Total Deposits					\$ 16,948.78
Checks					
02/04/2016	CHECK	221	Elizabeth Deig, MailChimp - January	\$ 21.25	
02/04/2016	CHECK	220	IES Language Foundation, Spanish - January; IB Planning (Invoice #25)	1,687.50	
02/08/2016	CHECK	222	Dig Down Deep, Garden - January (Invoice 2016-1)	720.00	
02/11/2016	CHECK	223	Heather Kin, Childcare - February Board Meeting	30.00	
02/22/2016	CHECK	224	Green Art Labs, Art - January 2016	240.00	
02/22/2016	CHECK	225	Aryn Famiglietti, RFG Supplies, Envelopes	113.27	
02/22/2016	CHECK	226	Elizabeth Deig, MailChimp - February 2016	21.25	
02/25/2016	CHECK	227	John Amat, Outdoor Sponsorship Banners - Reimbursement	607.70	
02/25/2016	CHECK	228	IES Language Foundation, Spanish - February (Invoice #26)	3,105.00	
				TOTAL	\$ 6,545.97
Adjustments/Transfers					
02/29/2016	ADJUSTMENT	148	Bank fee ("withdrawal excess cash")	\$ 1.62	
02/29/2016	ADJUSTMENT	149	Bank fee ("withdrawal excess coin fee")	0.12	
				TOTAL	\$ 1.74
Total Disbursements					\$ 6,547.71

Date	Type	Number	Description	Amount	Totals
Balance On Hand 2/29/2016					\$ 85,118.34
MFCU Savings					
Balance On Hand 2/1/2016					\$ 28,523.18
Adjustments/Transfers					
02/29/2016	ADJUSTMENT	150	Interest dividend deposit 0.100%	\$ 2.27	
				TOTAL	<u>\$ 2.27</u>
Total Deposits					\$ 2.27
Total Disbursements					\$ 0.00
Balance On Hand 2/29/2016					\$ 28,525.45
PayPal Account					
Balance On Hand 2/1/2016					\$ 462.22
Deposited Income					
02/29/2016	DEPOSIT		PayPal summary deposit	\$ 2,646.00	
				TOTAL	<u>\$ 2,646.00</u>
Total Deposits					\$ 2,646.00
Adjustments/Transfers					
02/29/2016	ADJUSTMENT	146	Reduce gross PayPal deposit by fees	\$ 75.32	
				TOTAL	<u>\$ 75.32</u>
Total Disbursements					\$ 75.32
Balance On Hand 2/29/2016					\$ 3,032.90
Other Information					

Category	Type	Balance
Assets		
Accounts Receivable	Asset	\$ 0.00
Cash Box	Asset	0.00
Fixed Assets	Asset	0.00
Inventory	Asset	0.00
Investments	Asset	0.00
MFCU Checking	Bank	85,118.34
MFCU Savings	Bank	28,525.45
PayPal (Old Asset Account)	Asset	0.00
PayPal Account	Bank	3,032.90
Undeposited Funds	Asset	0.00
x_Chase Checking	Bank	0.00
Total Assets		\$ 116,676.69
Liabilities		
Accounts Payable	Liability	\$ 0.00
Sales Tax Payable	Liability	0.00
Total Liabilities		\$ 0.00
Fund Balance		
Emergency Reserve	Carry-Over/Restricted	\$ 28,500.00
Fund Balance	Carry-Over/Restricted	32,379.59
IB Materials	Carry-Over/Restricted	2,882.50
Kaiser Staff Lounge/Kitchen Grant 2016	Carry-Over/Restricted	3,631.28
Lowes Grant for Garden 2014	Carry-Over/Restricted	3,617.09
Zurich University Hosting	Carry-Over/Restricted	1,500.00
Change in Fund Balance		44,166.23
Total Fund Balance		\$ 116,676.69
Total Liabilities and Fund Balance		\$ 116,676.69

	Selected Period	Year to Date	Budget
Cash Balance Forward			
MFCU Checking	74,717.27	47,502.86	47,502.86
MFCU Savings	28,523.18	25,007.60	25,007.60
PayPal Account	462.22	0.00	0.00
x_Chase Checking	0.00	0.00	0.00
Total Cash Balance Forward	\$ 103,702.67	\$ 72,510.46	\$ 72,510.46
Receipts			
Administration			
Donations - Administration	60.00	3,358.95	3,000.00
Donations - Community	500.00	12,598.67	18,500.00
Grants from Others (Non-Program Related)	0.00	3,631.28	0.00
Interest Income	2.27	17.85	0.00
Fundraisers			
Amazon Smile	62.81	161.98	0.00
Amazon Store Front	270.89	995.59	1,500.00
Big Give	0.00	28,750.85	23,000.00
BNO-1 (Birney Night Out)	0.00	3,872.55	3,500.00
BNO-2 (Birney Night Out)	6,817.75	6,817.75	3,500.00
Harvest Festival	0.00	3,352.68	1,000.00
Monthly Contributions (Give a Latte)	185.00	1,660.00	2,400.00
Pride Parking	0.00	3,480.00	3,200.00
Run for the Green	7,841.35	7,841.35	30,000.00
Total Receipts	\$ 15,740.07	\$ 76,539.50	\$ 89,600.00
Expenses			
Administration			
Advertising & Promotion	607.70	1,607.70	1,000.00
Bank Charges	1.74	5.18	50.00
Bank Charges - NSF	0.00	0.00	50.00
Childcare	30.00	150.00	445.00
Computer Expense	42.50	560.00	1,000.00
Conferences	0.00	0.00	500.00
Facility Charges	0.00	0.00	600.00
Insurance	0.00	0.00	1,000.00
Operating Expenses	0.00	305.00	200.00
Other Expenses	0.00	0.00	400.00
PayPal Fees - Administration	0.00	29.52	275.00
Postage	0.00	0.00	100.00
Supplies	0.00	102.93	280.00
Fundraisers			
Big Give	0.00	434.90	500.00
BNO-1 (Birney Night Out)	0.00	371.23	200.00
BNO-2 (Birney Night Out)	121.63	121.63	200.00
Harvest Festival	0.00	1,432.73	700.00
Monthly Contributions (Give a Latte)	6.77	61.01	100.00
Run for the Green	135.19	135.19	1,800.00
Programs			
Art/Music/Dance	240.00	3,440.00	24,480.00
Garden	720.00	8,340.00	24,480.00
IB Membership and Evaluation	0.00	100.00	0.00
Spanish	4,792.50	15,176.25	29,970.00
Total Expenses	\$ 6,698.03	\$ 32,373.27	\$ 88,330.00

	\$	9,042.04	\$	44,166.23	\$	1,270.00
Net Receipts						
Less:						
Emergency Reserve						28,500.00
IB Materials						2,882.50
Kaiser Staff Lounge/Kitchen Grant 2016						3,631.28
Lowe's Grant for Garden 2014						3,617.09
Zurich University Hosting						1,500.00
Unallocated Reserves						33,649.59
					\$	0.00
Cash Balance	\$	112,744.71	\$	116,676.69		
Change to Emergency Reserve		0.00		3,500.00		
Change to Fund Balance		0.00		(11,513.78)		
Change to IB Materials		0.00		2,882.50		
Change to Kaiser Staff Lounge/Kitchen Grant 2016		0.00		3,631.28		
Change to Zurich University Hosting		0.00		1,500.00		
Subtotal	\$	112,744.71	\$	116,676.69		
PayPal (Old Asset Account)		0.00		0.00		
Undeposited Funds		3,931.98		0.00		
Adjusted Cash Balance	\$	116,676.69	\$	116,676.69		

Checks Written

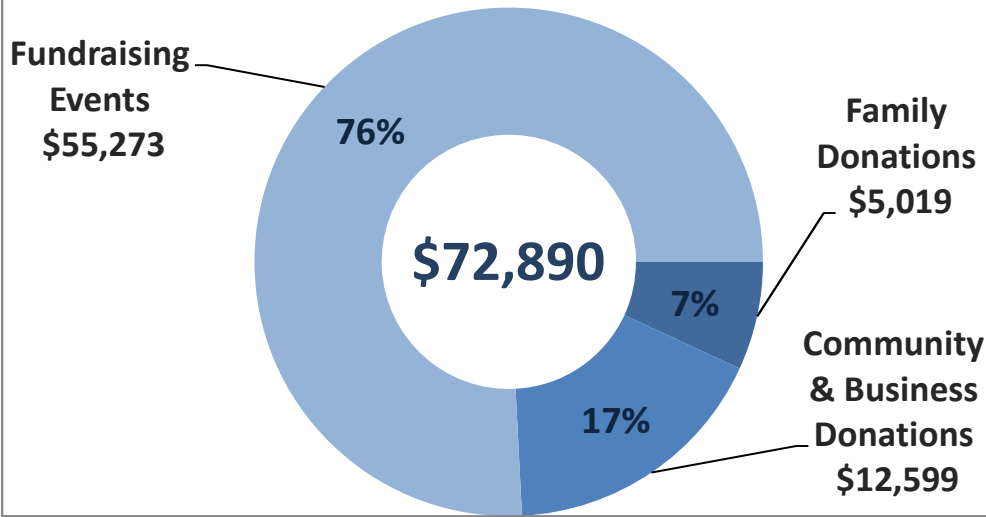
220	IES Language Foundation	Spanish - January; IB Planning (Invoice #25)	1,687.50
221	Elizabeth Deig	MailChimp - January	21.25
222	Dig Down Deep	Garden - January (Invoice 2016-1)	720.00
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Signature

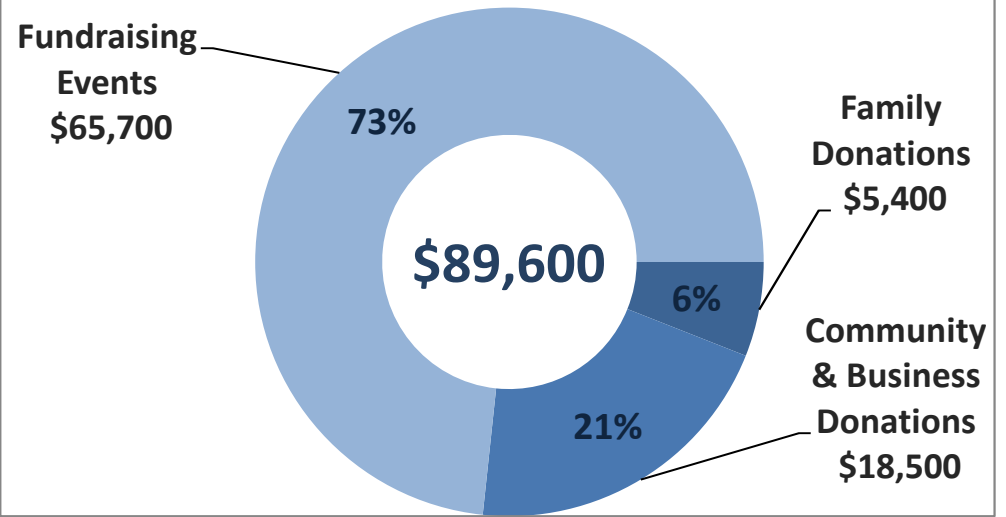
Date

FOABE Income and Expenses

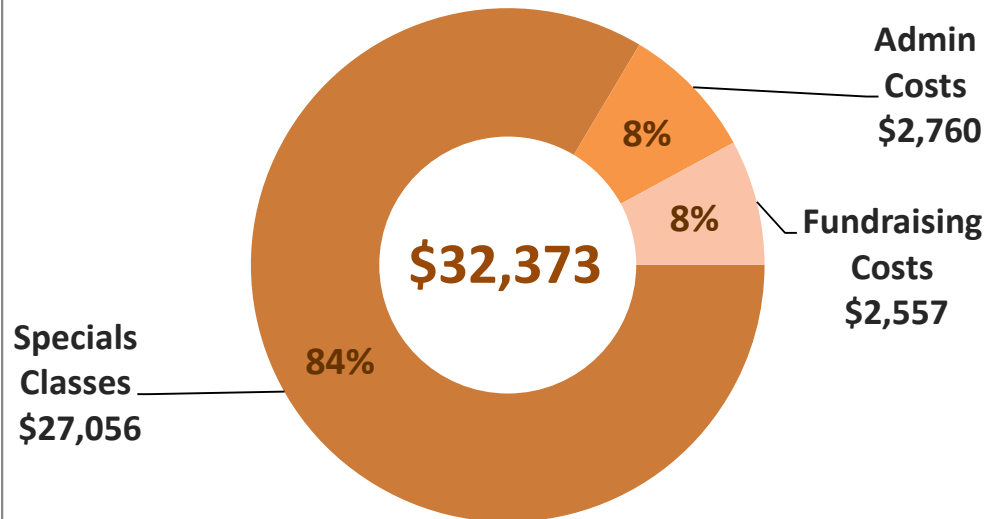
Funds Raised as of 2/29/16



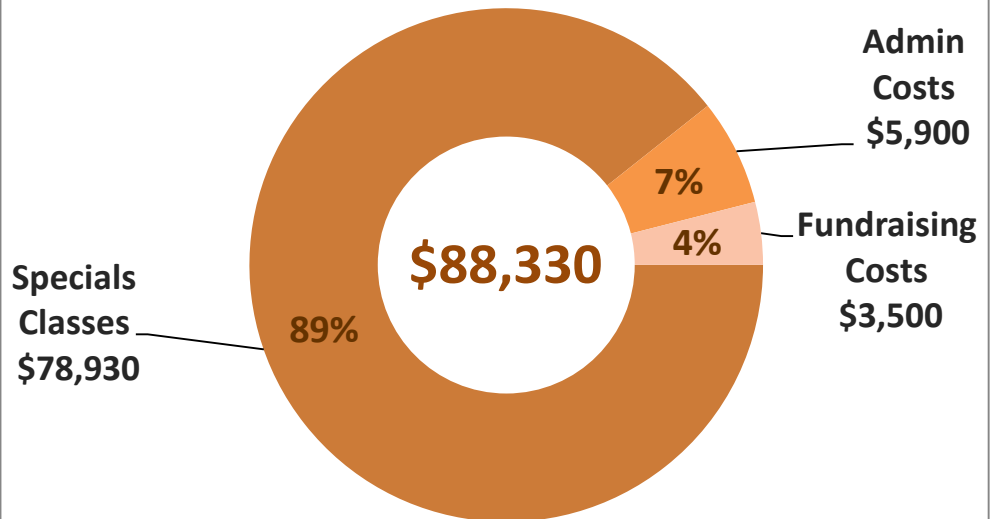
Fundraising Goals for 2015-16



Expenses as of 2/29/16

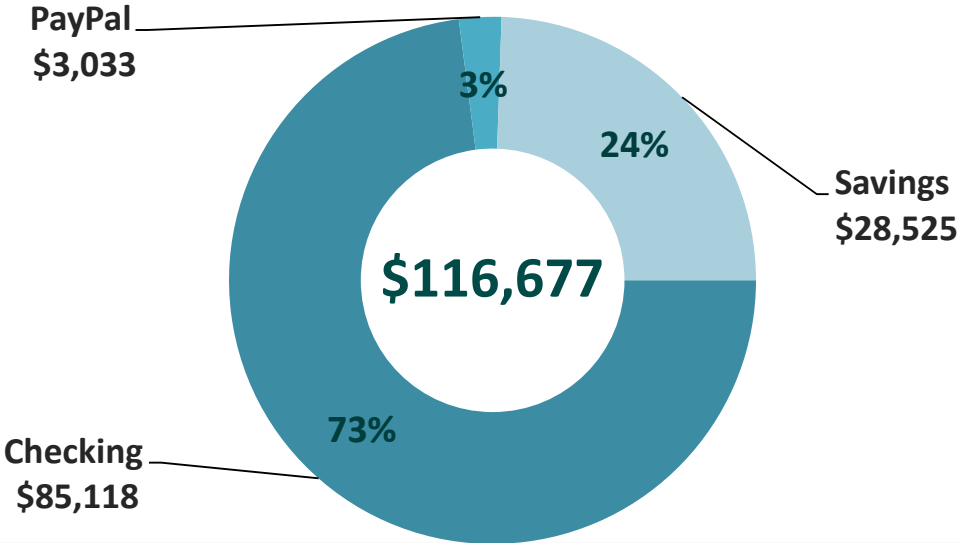


Planned Expenses for 2015-16



FOABE Assets

Account Balances as of 1/31/16



Funds Availability as of 1/31/16

