

Friends of Alice Birney Elementary
3/9/17
Room 29 - Mrs. Monetti's room

Time	Item	Who	Action	Attachment
6:00 PM	1. Approve Agenda	Board members	Motion/ Vote	None
6:02 PM	2. Approve minutes of 2/16/17 mtg	Board members	Motion/ Vote	Attachment A
6:05 PM	3. Treasurer's Report	Chris	No	Attachment B
6:25 PM	4. Mission Federal Credit Union	Lucy Rodriguez/ Shannan Doane	No	
6:35 PM	5. Run for the Green - March 17th	Tulip	No	None
7:00 PM	6. Business Sponsorship	Beth	No	None
7:10 PM	7. Pride Parking	James	No	None
7:20 PM	7. Parent Organization Meeting	Beth	No	None
7:25 PM	8. 2017/18 Board Elections	Beth	No	None
7:30 PM	10. Adjourn	Board members	Motion/ Vote	None

Friends of Alice Birney Elementary

2/16/17 Meeting – Birney Elementary – Rm 29

Meeting Called to Order by Beth – 6:08 p.m.

Topic	Discussion	Action														
Agenda	Reviewed - Approved	Motion by J. Fitzgerald/W. DeCesare														
Minutes	Reviewed - Approved	Motion by B. Deig/T. Howard														
Attendance	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Beth Deig</td> <td style="width: 50%;">President</td> </tr> <tr> <td>Tulip Howard</td> <td>Vice-President</td> </tr> <tr> <td>Chris Jaccard</td> <td>Treasurer</td> </tr> <tr> <td>Wendy DeCesare</td> <td>Secretary</td> </tr> <tr> <td>James Fitzgerald</td> <td>PTA Liaison</td> </tr> <tr> <td>Brenda Anderson</td> <td></td> </tr> <tr> <td>Nikki Bergstrom</td> <td></td> </tr> </table>	Beth Deig	President	Tulip Howard	Vice-President	Chris Jaccard	Treasurer	Wendy DeCesare	Secretary	James Fitzgerald	PTA Liaison	Brenda Anderson		Nikki Bergstrom		
Beth Deig	President															
Tulip Howard	Vice-President															
Chris Jaccard	Treasurer															
Wendy DeCesare	Secretary															
James Fitzgerald	PTA Liaison															
Brenda Anderson																
Nikki Bergstrom																
Financial	<p>TREASURER'S REPORT - Chris Jaccard</p> <ul style="list-style-type: none"> • We will be stretching to make our numbers. Does not look like we will make our big goal of \$101,608. Looking at an approximate deficit of \$14k. • Savings account: need to keep a minimum of \$300 in account to avoid a \$3/month service fee. • Credit card: doesn't look like this will happen. Alternate plan is to utilize a checking account with debit card. • Motion: Open a checking account & only carry a small balance. Utilize a debit card to pay for supplies that are needed. Card would only be available for use by a few selected individuals. • \$5k check for IB training fees. 	Motion by C. Jaccard/ B. Deig														
Fundraising Report And additional information	<p>RUN FOR THE GREEN</p> <ul style="list-style-type: none"> • Close to \$6k after this week. On track so far. • May coordinate a green produce day with Pop Pie & try to get some publicity • May try coin jars in restaurants along Park Blvd advertising RFTG & asking for spare change • Clarified donations: money donated as general incoming funds = community donations. Money donated on behalf of a child = RFTG <p>PRIDE PARKING</p> <ul style="list-style-type: none"> • Jim may chair this event. • Already have permit with district. <p>GRANTS</p> <ul style="list-style-type: none"> • Las Patronas: possibility of \$14k grant for shade structure • Garden: Still has \$3,300 to spend. Purchased 1 rain barrel & storage shed. Storage shed needs weather-proofing coat. <p>BANNERS</p> <ul style="list-style-type: none"> • Motion to redo banners with locks for a total cost of \$539.57. • Banners: printers will give a discount; \$75 + tax = \$80.81. Will add "Property of Alice Birney Elementary" to every sign. Total cost above includes a sign for Jimmy Carter's. • Locks: \$54.71 	Motion by C. Jaccard/B. Deig														

Other business	MORNING BUZZ <ul style="list-style-type: none">• Need help with maintaining & cleaning up. Tulip can set up.	
Adjourn	Meeting adjourn at 7:37 pm	Motion by B. Deig/T. Howard
Next Meeting	March 9, 2017 – 6:00 pm – Rm 29	

	<u>Selected Period</u>	<u>Year to Date</u>	<u>Budget</u>
Cash Balance Forward			
MFCU Checking	54,981.69	84,110.41	84,110.41
MFCU Money Market	28,553.98	0.00	0.00
MFCU Savings	(2.84)	28,534.98	28,534.98
PayPal Account	16,983.95	442.38	442.38
x_Chase Checking	0.00	0.00	0.00
Total Cash Balance Forward	\$ 100,516.78	\$ 113,087.77	\$ 113,087.77
Receipts			
Administration			
Donations - Administration	280.00	5,175.00	3,500.00
Donations - Community	680.45	5,976.45	15,283.00
Interest Income	3.29	22.45	50.00
Fundraisers			
Amazon Smile	48.72	131.91	0.00
Amazon Store Front	369.83	1,464.61	1,500.00
Big Give	1,000.00	22,502.36	23,000.00
BNO-1 (Birney Night Out)	0.00	5,902.66	4,000.00
BNO-2 (Birney Night Out)	0.00	0.00	4,000.00
Monthly Contributions (Give a Latte)	160.00	1,705.00	3,000.00
Pride Parking	0.00	3,571.50	3,500.00
Run for the Green	11,515.91	11,515.91	28,000.00
Programs			
Art/Music/Dance	0.00	0.00	500.00
Garden	0.00	135.00	500.00
Spanish	0.00	0.00	500.00
Total Receipts	\$ 14,058.20	\$ 58,102.85	\$ 87,333.00
Expenses			
Administration			
Advertising & Promotion	0.00	423.23	1,500.00
Bank Charges	6.25	11.37	50.00
Bank Charges - NSF	0.00	0.00	25.00
Childcare	30.00	150.00	400.00
Computer Expense	0.00	712.25	750.00
Conferences/IB Training for Teachers	5,000.00	5,000.00	5,000.00
Insurance	0.00	(805.00)	805.00
Non-Program Expense (Use of Grants from Others)	0.00	3,631.28	0.00
Operating Expenses	0.00	20.00	400.00
Other Expenses	0.00	0.00	400.00
PayPal Fees - Administration	0.00	6.73	50.00
Postage	0.00	0.00	100.00
Supplies	0.00	45.14	150.00
Fundraisers			
Big Give	0.00	406.67	500.00
BNO-1 (Birney Night Out)	0.00	307.25	400.00
BNO-2 (Birney Night Out)	0.00	60.00	400.00
Monthly Contributions (Give a Latte)	6.22	61.81	100.00
Pride Parking	0.00	10.00	350.00
Run for the Green	332.57	544.20	2,000.00
Programs			
Art/Music/Dance	0.00	17,838.75	25,130.00
Class Size Reduction/Other	0.00	1,000.00	0.00
Garden	2,872.46	20,679.46	32,380.00
Spanish	4,185.00	18,945.00	30,718.00

	\$	12,432.50	\$	69,048.14	\$	101,608.00
Total Expenses						
	\$	1,625.70	\$	(10,945.29)	\$	(14,275.00)
Net Receipts						
Less:						
Emergency Reserve						28,500.00
Garden Supplies/Equipment						2,706.63
IB Materials						2,882.50
Kaiser Staff Lounge/Kitchen Grant 2016						0.00
Zurich University Hosting						500.00
Unallocated Reserves						64,223.64
					\$	0.00
Cash Balance	\$	102,142.48	\$	102,142.48		
Change to Fund Balance		652.46		6,040.74		
Change to Garden Supplies/Equipment		(652.46)		(1,409.46)		
Change to Kaiser Staff Lounge/Kitchen Grant 2016		0.00		(3,631.28)		
Change to Zurich University Hosting		0.00		(1,000.00)		
Adjusted Cash Balance	\$	102,142.48	\$	102,142.48		

Checks Written

303	Dig Down Deep	Garden - Jan 2017; incl bldg mat for benches *Reserve to offset* (Invoice 2017-2)	2,872.46
304	IES Language Foundation	Spanish - Dec 2016 (Invoice 121616)	1,665.00
305	IES Language Foundation	Spanish - Jan 2017	2,520.00
306	Alice Birney Elementary	IB Teacher Training	5,000.00
308	Heather Kin	Childcare - Feb 2017	30.00
309	Tulip Howard	Run for the Green Supplies/Materials	45.23

Signature

Date

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	\$ 12,432.50	\$ 69,048.14	\$ 101,608.00
Total Expenses			
Net Receipts	\$ 1,625.70	\$ (10,945.29)	\$ (14,275.00)
Less:			
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Garden Supplies/Equipment			2,706.63
IB Materials			2,882.50
Kaiser Staff Lounge/Kitchen Grant 2016			0.00
Zurich University Hosting			500.00
Unallocated Reserves			64,223.64
			\$ 0.00
Cash Balance	\$ 102,142.48	\$ 102,142.48	
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Change to Garden Supplies/Equipment	(652.46)	(1,409.46)	
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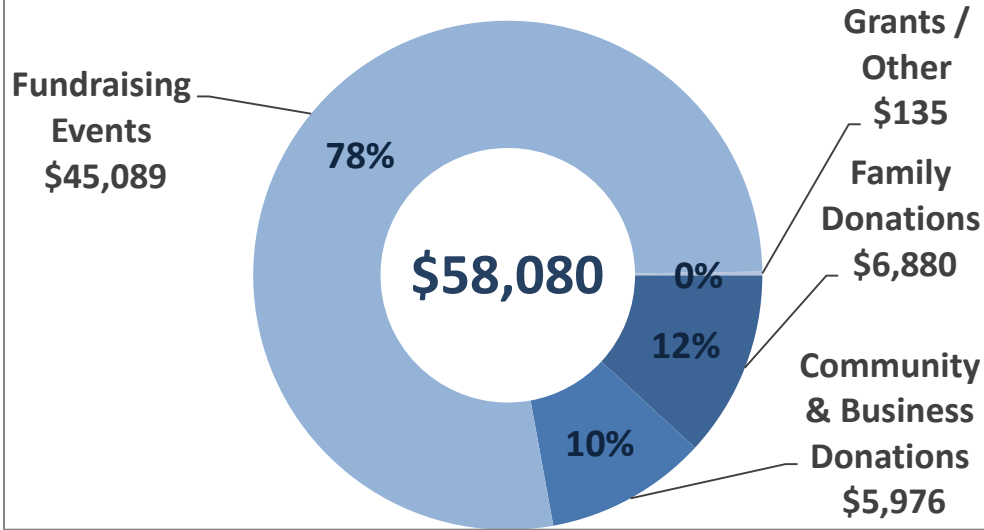
Signature

Date

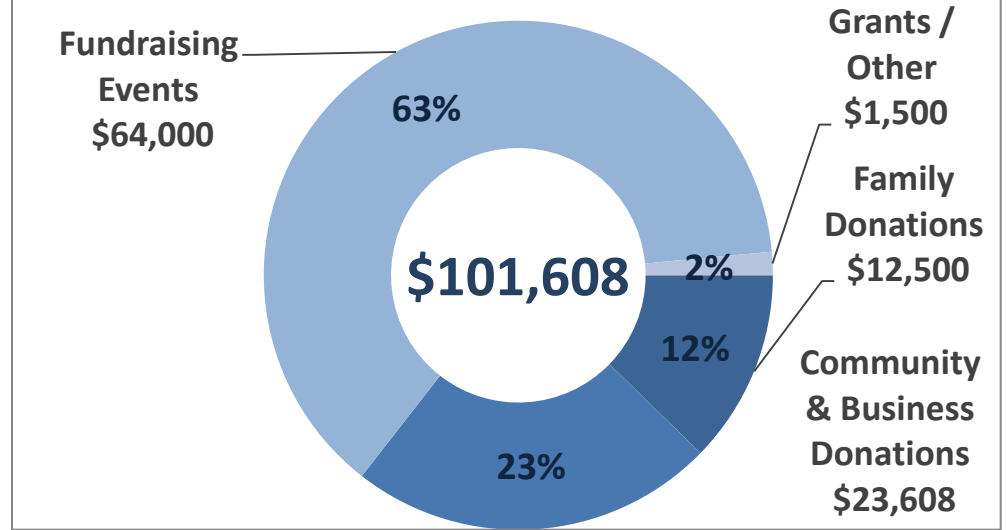
Category	Type	Balance
Assets		
Accounts Receivable	Asset	\$ 0.00
Cash Box	Asset	0.00
Fixed Assets	Asset	0.00
Inventory	Asset	0.00
Investments	Asset	0.00
MFCU Checking	Bank	70,384.16
MFCU Money Market	Bank	28,557.27
MFCU Savings	Bank	(5.84)
PayPal (Old Asset Account)	Asset	0.00
PayPal Account	Bank	3,206.89
Undeposited Funds	Asset	0.00
x_Chase Checking	Bank	0.00
Total Assets		<u><u>\$ 102,142.48</u></u>
Liabilities		
Accounts Payable	Liability	\$ 0.00
Sales Tax Payable	Liability	0.00
Total Liabilities		<u><u>\$ 0.00</u></u>
Fund Balance		
Emergency Reserve	Carry-Over/Restricted	\$ 28,500.00
Fund Balance	Carry-Over/Restricted	78,498.64
Garden Supplies/Equipment	Carry-Over/Restricted	2,706.63
IB Materials	Carry-Over/Restricted	2,882.50
Kaiser Staff Lounge/Kitchen Grant 2016	Carry-Over/Restricted	0.00
Zurich University Hosting	Carry-Over/Restricted	500.00
Change in Fund Balance		(10,945.29)
Total Fund Balance		<u><u>\$ 102,142.48</u></u>
Total Liabilities and Fund Balance		<u><u>\$ 102,142.48</u></u>

FOABE Income and Expenses

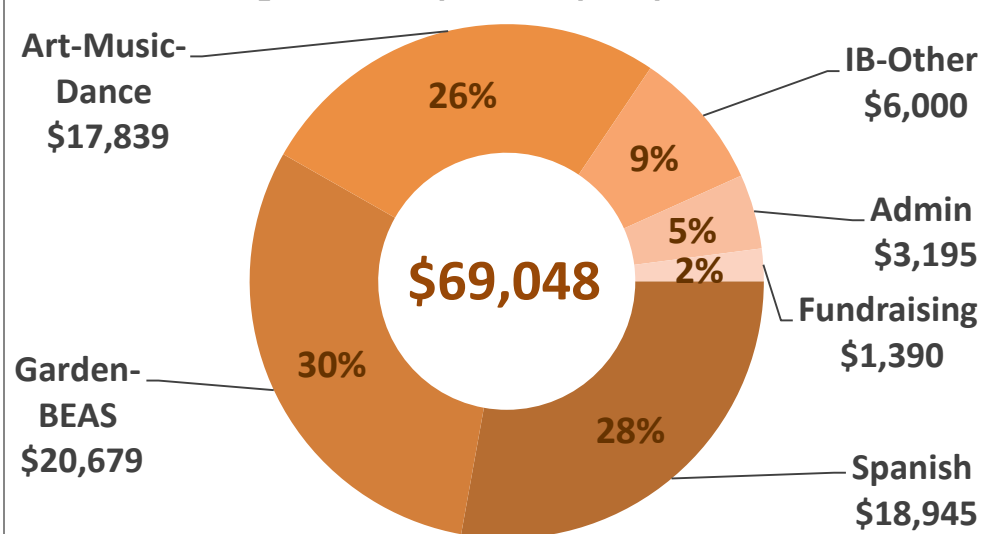
Funds Raised 7/1 to 2/28/2017



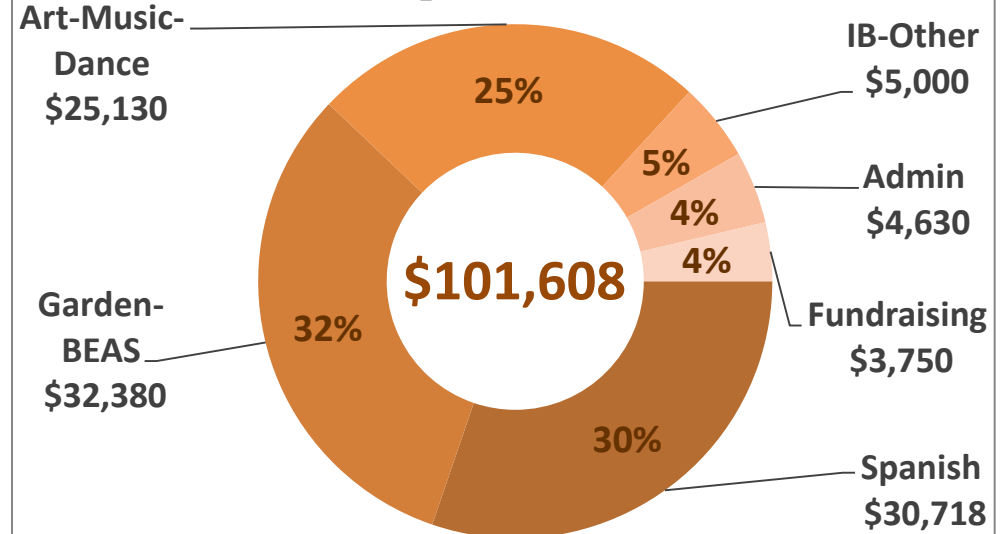
Fundraising Goals for 2016-17



Expenses 7/1 to 2/28/2017

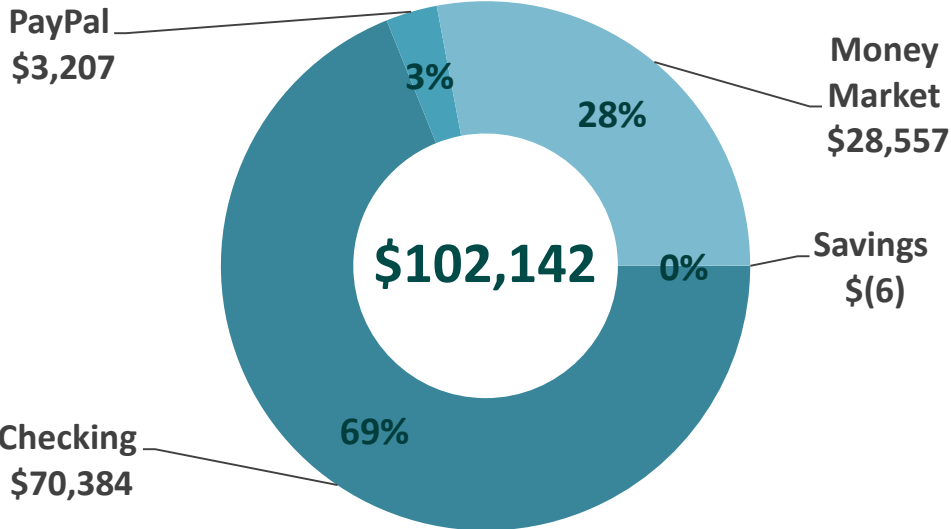


Planned Expenses for 2016-17



FOABE Assets

Account Balances as of 2/28/17



Funds Availability as of 2/28/2017

