

**Friends of Alice Birney Elementary**  
**7/9/2015**  
**Birney Elementary, Room 26 - Mr. O'Malley's room**

Time	Item	Who	Action	Attachment
6:00 PM	1. Approve Agenda	Board members	Motion/ Vote	None
6:02 PM	2. Approve minutes of 6/11/15	Board members	Motion/ Vote	Attachment A
6:05 PM	3. Treasurer's Report :Budget motions	John/ Jennifer	Yes	Attachments B, C, and D
6:25 PM	4. Pride Parking update	Tom	No	None
6:35 PM	5. Bex Brands update	Jennifer	No	None
6:40 PM	6. Annual Report: 85% complete need volunteer	Jennifer	No	None
6:45 PM	7. Grants, and IB school grant committee: Coach Lord equipment	Aryn	No	None
6:50 PM	8. UCIBF: update	Aryn	No	None
6:55 PM	8. Passive fundraisers - Ralphs	All	No	None
7:00 PM	9. Sponsor coordination: Joint UHUH/canvassing committee kick off	Jennifer	No	None
7:05 PM	9. 2015/2016 election	All	Yes	Attachment E
7:30 PM	10. Adjourn	Board members	Motion/ Vote	None

**2014/2015 FOABE**

**meeting dates and main topic of discussion**

<del>9/11/14</del>	<del>UHUH and Parent's Night Out #1</del>
<del>10/9/14</del>	<del>Open house, subcommittees</del>
<del>11/13/14</del>	<del>Budget, grant writing, &amp; Big Give</del>
<del>12/11/14</del>	<del>Grant writing and Big Give</del>
<del>1/8/15</del>	<del>Parent's Night Out #2 2/20</del>
<del>2/12/15</del>	<del>Parent's Night Out #2 &amp; RFTG</del>
<del>3/12/15</del>	<del>RFTG</del>
<del>4/9/15</del>	<del>no meeting</del>
<del>5/14/15</del>	<del>Review RFG, PNO #3, budget</del>
<del>6/11/15</del>	<del>Election &amp; Pride Parking</del>
7/9/15	Yr. in Review & elections
8/13/15	Draft Budget

**Committee chairs**

Budget	John
UHUH Festival	Jennifer
Parents' Nights Out	Carrie and Susan
Sponsorship Planning	Beth D. and Molly
Run for the Green	Tulip and Aryn
Pride Parking	Tom
Give Big	Brenda Anderson
Grant Writing	Samantha/ Aryn
PTA Liason	Aryn
Rules and Regs	
Passive fund raising	Diana
Website	Beth/Nikki
Mission to Save	Samantha

# *Friends* of Alice Birney Elementary

**6/11/15 Meeting – Birney Elementary – Rm. 26**

Meeting Called to Order by Jennifer – 6:10p.m.

Topic	Discussion	Action
Agenda	Reviewed-Approved – Move #7 to end of meeting.	Motion by B.Deig/A. Hammond-Williams
Minutes	Reviewed	Motion by J.Ayala/A.Famiglietti
Attendance	Jennifer Ayala            President Carrie Binder            Vice-President Beth Deig                Secretary Samantha Boice        SSC Rep Amanda Hammond-Williams   Principal Tom O'Malley Aryn Famiglietti Guest: Diana DeRubertis, Chris Jaccard, Wendy DeCesare, Ari Hanovar	
Financial	<b>Treasurer's Report</b> - Treasurer Absent <ul style="list-style-type: none"> <li>• We have met our fundraising goal for the year</li> <li>• Usage of Budget surplus to be discussed at next month's meeting. Options to follow: <ul style="list-style-type: none"> <li>a. Endowment Fund</li> <li>b. Branding/Graphics from Bex Brands for UHUH Fest</li> <li>c. Principal and IB Coordinator have created a wish list. Needs to be budgetized and prioritized before next month's FOABE Mtg.</li> <li>d. Molly McJohn to lead an exploratory committee to review the best use of "Specials" funds. Alternatives in Specials schedule to be discussed.</li> <li>e. Spanish program improvements to be explored.</li> </ul> </li> </ul>	
Fundraising Report And additional information	<b>2015/16 FOABE Board Slate Discussion</b> <ul style="list-style-type: none"> <li>• Discussed PTA Rep position. This will likely be phased out now that the PTA and FOABE have clearer communication lines.</li> <li>• SSC Rep position to remain with possible candidates to be identified after June 18<sup>th</sup> SSC meeting. Amanda to report back.</li> <li>• Discussed Board Position roles for better distribution of roles and responsibilities within the board.</li> <li>• John A. (in absentia) suggested each board member steer a fundraising committee so that it doesn't always fall on the president.</li> <li>• Still recruiting for Secretary and VP positions for the 2015/16 Slate.</li> <li>• Election to be held in July. Discussed moving election to June in coming year so that new board takes office at the start of the fiscal year, July 1.</li> </ul> <p><b>PNO #3 - RECAP</b></p> <ul style="list-style-type: none"> <li>• ~\$1600 was made.</li> </ul> <p><b>PRIDE – July 18, 2015</b></p> <ul style="list-style-type: none"> <li>• There will be a planning committee meeting at Small Bar the last week of June.</li> <li>• Need to establish who else has permits on the field at the same time and communicate with them.</li> </ul> <p><b>Gift Card Fundraiser – Diana DeRubertis</b></p> <ul style="list-style-type: none"> <li>• Made ~\$87</li> </ul>	See attachment D

	<ul style="list-style-type: none"> <li>• Will try again at the holidays.</li> </ul> <p><b>Sponsor/Canvassing Committee</b></p> <ul style="list-style-type: none"> <li>• Jennifer Ayala and Tulip Howard to head canvassing committee beginning with UHUH Fest sponsorship.</li> <li>• All Business Donor info for PTA and FOABE to be kept in Donor Tools. PTA will work with FOABE to coordinate when approaching businesses.</li> </ul> <p><b>UHUH Fest – November 7, 2015 - Jennifer Ayala</b></p> <ul style="list-style-type: none"> <li>• Jennifer and Beth Deig to meet with Bex Brands on June 16<sup>th</sup> to begin work on branding the event. Awaiting approval of a budget number for this from John. Hoping for ~\$1000.</li> </ul> <p><b>Urban Collective IB Foundation (UCIB)</b></p> <ul style="list-style-type: none"> <li>• Board has formed</li> <li>• Next meeting July 20<sup>th</sup> at Birney, location TBD.</li> </ul>	
Other business		
Adjourn	Meeting adjourn at 7:53pm	Motion by T. O'Malley/S. Boice
Next Meeting	July 14, 2015 – Rm. 26	

	Selected Period	Year to Date	Budget
<b>Cash Balance Forward</b>			
MFCU Checking	0.00	0.00	0.00
MFCU Savings	0.00	0.00	0.00
x_Chase Checking	65,760.17	65,760.17	65,760.17
Total Cash Balance Forward	\$ 65,760.17	\$ 65,760.17	\$ 65,760.17
<b>Receipts</b>			
<b>Administration</b>			
Donations - Administration	1,403.00	1,403.00	3,000.00
Donations - Community	10,057.86	10,057.86	5,915.00
Interest Income	5.54	5.54	0.00
<b>Fundraisers</b>			
<b>2014 Run for the Green</b>	1,050.00	1,050.00	0.00
2014 Run for the Green	1,050.00	1,050.00	
<b>2015 Run for the Green</b>	30,034.42	30,034.42	23,000.00
2015 Run for the Green	30,034.42	30,034.42	
<b>Amazon Smiles</b>	162.31	162.31	0.00
Amazon Smiles	162.31	162.31	
<b>Amazon Store Front</b>	1,605.02	1,605.02	1,000.00
Amazon Store Front	1,605.02	1,605.02	
<b>EScrip Gift Card</b>	1,549.00	1,549.00	0.00
EScrip Gift Cards	1,549.00	1,549.00	
<b>Give Big</b>	23,627.00	23,627.00	23,000.00
Give Big	23,627.00	23,627.00	
<b>Grants</b>	0.00	0.00	10,000.00
<b>Harvest Festival</b>	2,273.10	2,273.10	1,500.00
Harvest Festival	2,273.10	2,273.10	
<b>Monthly Contributions</b>	2,125.00	2,125.00	3,500.00
Monthly Contributions	2,125.00	2,125.00	
<b>PNO-1</b>	3,104.00	3,104.00	2,350.00
PNO-1	3,104.00	3,104.00	
<b>PNO-2</b>	2,857.00	2,857.00	2,350.00
PNO-2	2,857.00	2,857.00	
<b>PNO-3</b>	1,679.00	1,679.00	2,350.00
PNO-3	1,679.00	1,679.00	
<b>Pride Parking</b>	3,094.15	3,094.15	3,590.00
Pride Parking	3,094.15	3,094.15	
<b>SD Foundation Big Give</b>	0.00	0.00	3,000.00
<b>Programs</b>			
<b>Garden</b>	2,056.00	2,056.00	0.00
Grants from Corporations (Garden)	2,056.00	2,056.00	
Total Receipts	\$ 86,682.40	\$ 86,682.40	\$ 84,555.00
Total Receipts Not Belonging to the Association	\$ 0.00	\$ 0.00	\$ 0.00
<b>Expenses</b>			
<b>Administration</b>			
Advertising & Promotion	709.79	709.79	200.00
Bank Charges	50.21	50.21	50.00
Bank Charges - NSF	15.00	15.00	50.00
Childcare	299.00	299.00	445.00
Computer Expense	462.75	462.75	700.00
Conferences	0.00	0.00	500.00
Facility Charges	120.00	120.00	600.00
Insurance	805.00	805.00	1,000.00
Operating Expenses	205.00	205.00	200.00

Other Expenses	310.95	310.95	400.00
PayPal Fees	30.84	30.84	0.00
PayPal Fees - Administration	49.90	49.90	275.00
Postage	97.75	97.75	0.00
<b>Fundraisers</b>			
<b>2015 Run for the Green</b>	1,780.91	1,780.91	1,000.00
2015 Run for the Green Expenses	1,610.04	1,610.04	
Paypal Fees - 2015 RFG	170.87	170.87	
<b>EScrip Gift Card</b>	1,502.01	1,502.01	0.00
Fundraiser Direct Expenses - EScrip Gift Cards	1,502.01	1,502.01	
<b>Give Big</b>	459.53	459.53	500.00
PayPal Fees - Give Big	459.53	459.53	
<b>Harvest Festival</b>	667.75	667.75	0.00
Fundraiser Direct Expenses - Harvest Festival	667.75	667.75	
<b>Monthly Contributions</b>	85.88	85.88	150.00
PayPal Fees - Monthly Contributions	85.88	85.88	
<b>PNO-1</b>	237.71	237.71	0.00
Fundraiser Direct Expenses - PNO1	237.71	237.71	
<b>PNO-2</b>	119.94	119.94	0.00
Fundraising Direct Expense - PNO-2	119.94	119.94	
<b>PNO-3</b>	137.00	137.00	0.00
Fundraising Direct Expense - PNO-3	137.00	137.00	
<b>Programs</b>			
<b>Art/Music/Dance</b>	17,040.00	17,040.00	24,480.00
Program Costs - Art/Music/Dance	17,040.00	17,040.00	
<b>Garden</b>	23,342.91	23,342.91	24,480.00
Program Costs - Garden	23,342.91	23,342.91	
<b>Spanish</b>	29,002.50	29,002.50	29,970.00
Program Costs - Spanish	29,002.50	29,002.50	
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Total Expenses	\$ 77,532.33	\$ 77,532.33	\$ 85,000.00
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Total Expenses Not Belonging to the Association	\$ 0.00	\$ 0.00	\$ 0.00
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Net Receipts	\$ 9,150.07	\$ 9,150.07	\$ (445.00)
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Less:			
Carry Over Funds			0.00
Unallocated Reserves			65,315.17
			<hr/>
			\$ 0.00
<hr/>			
<b>Cash Balance</b>	\$ 74,910.24	\$ 74,910.24	

**Checks Written**

101	Department of Justice	Raffle Permit	20.00
105	John Amat	PNO#3 Expenses and 2014 Pride Banner	157.10
106	Famglietti, Aryn	Postage	49.00
107	John Amat	New Checks for MFCU	50.21
108	John Amat	Bagels for meeting with Teachers	76.95
109	Laura Dadmun	Insurance for Harvest Festival	398.00
110	Heather Kin	Childcare 9/11/14	26.00
111	Dig Down Deep	Sept 2014 Garden Invoice #2014-11	2,100.00
112	IES Language Foundation	Sept 2014 Spanish	3,375.00
113	Joan Green	Sept 2014 21 Hours Art	840.00
114	Heather Kin	Childcare for 10/9/14 Meeting	26.00
115	Fast Signs	Harvest Festival Banner	126.37
116	Barry Thomas	Deposit for PNO1, PNO2, PNO3 - DJ	100.00
117	Dig Down Deep	October 2014 Garden	2,953.51
118	IES Language Foundation	October 2014 Spanish	3,330.00
119	Tulip Howard	Harvest Festival Expenses	107.14
120	Joan Green	October Art	1,080.00
121	Sadia Najmi	Harvest Festival expenses	36.24
122	Tracy Domian	Childcare for 11/13/14 Meeting	26.00
123	John Budlong	PNO1 - Pizza, Salad, Cookies	109.06
124	Franchise Tax Board	2013-2014 Taxes	10.00
125	Attorney General's Registry of Charitable Trust	2013-2014 Taxes	25.00
126	Kim Schultz	Harvest Festival expenses	93.26
127	IES Language Foundation	November 2014 Spanish	2,047.50
128	Dig Down Deep	November 2014 Garden and Irrigation expenses	2,068.81
129	John Amat	Book of Stamps	48.75
130	Heather Kin	December Meeting Childcare	26.00
131	Joan Green	November & December 2014 Art	1,320.00
132	IES Language Foundation	December 2014 Spanish	2,632.50
133	Dig Down Deep	December 2014 Garden	1,900.00
134	Franchise Tax Board	Tax Year 2014 Entity ID 3255012 Penalty	50.00
135	Heather Kin	Childcare FOABE Meeting 1/20/15	26.00
136	Alice Birney Elementary	Art/Dance/Music 9/3/14-12/19/14 Fall Session	5,980.00
137	John Amat	CA Statement of Information fee reimbursement	20.00
138	Joan Green	Jan 2015 Art Invoice	600.00
139	IES Language Foundation	Jan 2015 Spanish Invoice	1,440.00
140	Heather Kin	Childcare for 2/12/15 Meeting	26.00
141	Elizabeth Deig	Mailchimp Invoices for Dec, Jan, Feb	75.00
142	Dig Down Deep	Garden Invoices for Jan & Feb 2015	3,780.00
143	IES Language Foundation	Spanish Invoice for Feb 2015	3,105.00
144	Joan Green	Art Invoice for Feb 2015	720.00
145	Aryn Famiglietti	2015 RFG Expenses - Envelopes	129.47
146	San Diego Unified School District	2015 Pride Parking Permit Number 45102	10.00
147	Heather Kin	Childcare for 3/12/15 Meeting	26.00
148	Carrie Binder	PNO#2 Expenses	119.94
150	Heather Kin	Childcare for 3/18/15 Counting Night	26.00
151	Elizabeth Deig	Mail Chimp for March 2015	25.00

152	Laura Dadmun	Mailbox Renewal 4/1/15 to 3/31/16	80.00
153	IES Language Foundation	Spanish March 2015	3,150.00
154	Dig Down Deep	Garden March 2015	2,280.00
155	Joan Green	Art March 2015	740.00
156	Extra Graphics	2015 RFG Child Shirts	992.25
157	Extra Graphics	RFG 2015 Adult Shirts	463.50
158	Alice Birney Elementary	Art Program from 01/20/15 to 03/27/15	4,680.00
159	Heather Kin	Childcare for 5/14/15 Meeting	26.00
160	Dig Down Deep	April 2015 Garden Invoice	480.00
161	Elizabeth Deig	April & May 2015 Mail Chimp Reimbursement	42.50
163	Extra Graphics	Teacher Appreciation Shirts	234.00
164	Brendan Reed	PNO3 Expense Reimbursement	77.10
165	Aryn Famiglietti	Garden Expenses	251.36
166	Dig Down Deep	Garden May 2015	2,400.00
167	IES Language Foundation	April & May 2015 Spanish	4,072.50
168	Green Arts Lab	April & May 2015 Art	1,080.00
169	Laura Dadmun	Harvest Festival Permits	110.00
170	John Amat	Sponsorship Banners Reimbursement	709.79
171	Tulip Howard	Lunch with Principal - RFG Expenses	24.82
172	Heather Kin	Childcare	39.00
173	IES Language Foundation	June & July 2015 Spanish	5,850.00
174	Aryn Famiglietti	Garden Supplies	86.38
175	Elizabeth Deig	June 2015 Mailchimp Invoice	21.25
177	Tulip Howard	Garden Supplies	336.48
178	PTO	Insurance Renewal to 8/31/2016	805.00
179	Heather Kin	Childcare for meeting on 7/9/2015	26.00
180	Dig Down Deep	June & July 2015 Garden and Supplies	4,706.37
218	Laura Dadmun	Pride Parking Change	400.00
219	PTAEZ	Accounting Software for 7/2014 to 7/2015	299.00

	<b>Selected Period</b>	<b>Year to Date</b>	<b>Budget</b>
<b>Cash Balance Forward</b>			
MFCU Checking	0.00	0.00	0.00
MFCU Savings	0.00	0.00	0.00
x_Chase Checking	65,760.17	65,760.17	65,760.17
<b>Total Cash Balance Forward</b>	<b>\$ 65,760.17</b>	<b>\$ 65,760.17</b>	<b>\$ 65,760.17</b>

**Receipts**

**Administration**

Donations - Administration	1,403.00	1,403.00	3,000.00
Donations - Community	10,057.86	10,057.86	5,915.00
Interest Income	5.54	5.54	0.00

**Fundraisers**

<b>2014 Run for the Green</b>	1,050.00	1,050.00	0.00
2014 Run for the Green	1,050.00	1,050.00	
<b>2015 Run for the Green</b>	30,034.42	30,034.42	23,000.00
2015 Run for the Green	30,034.42	30,034.42	
<b>Amazon Smiles</b>	162.31	162.31	0.00
Amazon Smiles	162.31	162.31	
<b>Amazon Store Front</b>	1,605.02	1,605.02	1,000.00
Amazon Store Front	1,605.02	1,605.02	
<b>EScrip Gift Card</b>	1,549.00	1,549.00	0.00
EScrip Gift Cards	1,549.00	1,549.00	
<b>Give Big</b>	23,627.00	23,627.00	23,000.00
Give Big	23,627.00	23,627.00	

<b>Grants</b>	0.00	0.00	10,000.00
<b>Harvest Festival</b>	2,273.10	2,273.10	1,500.00
Harvest Festival	2,273.10	2,273.10	
<b>Monthly Contributions</b>	2,125.00	2,125.00	3,500.00
Monthly Contributions	2,125.00	2,125.00	
<b>PNO-1</b>	3,104.00	3,104.00	2,350.00
PNO-1	3,104.00	3,104.00	
<b>PNO-2</b>	2,857.00	2,857.00	2,350.00
PNO-2	2,857.00	2,857.00	
<b>PNO-3</b>	1,679.00	1,679.00	2,350.00
PNO-3	1,679.00	1,679.00	
<b>Pride Parking</b>	3,094.15	3,094.15	3,590.00
Pride Parking	3,094.15	3,094.15	
<b>SD Foundation Big Give</b>	0.00	0.00	3,000.00
<b>Programs</b>			
<b>Garden</b>	2,056.00	2,056.00	0.00
Grants from Corporations (Garden)	2,056.00	2,056.00	
Total Receipts	\$ 86,682.40	\$ 86,682.40	\$ 84,555.00
Total Receipts Not Belonging to the Association	\$ 0.00	\$ 0.00	\$ 0.00
<b>Expenses</b>			
<b>Administration</b>			
Advertising & Promotion	709.79	709.79	200.00
Bank Charges	50.21	50.21	50.00
Bank Charges - NSF	15.00	15.00	50.00
Childcare	299.00	299.00	445.00
Computer Expense	462.75	462.75	700.00
Conferences	0.00	0.00	500.00
Facility Charges	120.00	120.00	600.00
Insurance	805.00	805.00	1,000.00
Operating Expenses	205.00	205.00	200.00
Other Expenses	310.95	310.95	400.00
PayPal Fees	30.84	30.84	0.00
PayPal Fees - Administration	49.90	49.90	275.00
Postage	97.75	97.75	0.00
<b>Fundraisers</b>			
<b>2015 Run for the Green</b>	1,780.91	1,780.91	1,000.00
2015 Run for the Green Expenses	1,610.04	1,610.04	
Paypal Fees - 2015 RFG	170.87	170.87	
<b>EScrip Gift Card</b>	1,502.01	1,502.01	0.00
Fundraiser Direct Expenses - EScrip Gift Cards	1,502.01	1,502.01	
<b>Give Big</b>	459.53	459.53	500.00
PayPal Fees - Give Big	459.53	459.53	
<b>Harvest Festival</b>	667.75	667.75	0.00
Fundraiser Direct Expenses - Harvest Festival	667.75	667.75	
<b>Monthly Contributions</b>	85.88	85.88	150.00
PayPal Fees - Monthly Contributions	85.88	85.88	
<b>PNO-1</b>	237.71	237.71	0.00
Fundraiser Direct Expenses - PNO1	237.71	237.71	
<b>PNO-2</b>	119.94	119.94	0.00
Fundraising Direct Expense - PNO-2	119.94	119.94	
<b>PNO-3</b>	137.00	137.00	0.00
Fundraising Direct Expense - PNO-3	137.00	137.00	
<b>Programs</b>			
<b>Art/Music/Dance</b>	17,040.00	17,040.00	24,480.00
Program Costs - Art/Music/Dance	17,040.00	17,040.00	



<b>Garden</b>	23,342.91	23,342.91	24,480.00
Program Costs - Garden	23,342.91	23,342.91	
<b>Spanish</b>	29,002.50	29,002.50	29,970.00
Program Costs - Spanish	29,002.50	29,002.50	
Total Expenses	\$ 77,532.33	\$ 77,532.33	\$ 85,000.00
Total Expenses Not Belonging to the Association	\$ 0.00	\$ 0.00	\$ 0.00
Net Receipts	\$ 9,150.07	\$ 9,150.07	\$ (445.00)
Less:			
Carry Over Funds			0.00
Unallocated Reserves			65,315.17
			\$ 0.00
<b>Cash Balance</b>	\$ 74,910.24	\$ 74,910.24	

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Signature

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Date

Date	Type	Number	Description	Amount	Totals
<b>x_Chase Checking</b>					
<b>Balance On Hand 5/13/2015</b>					<b>\$ 0.00</b>
<b>Total Deposits</b>					<b>\$ 0.00</b>
<b>Total Disbursements</b>					<b>\$ 0.00</b>
<b>Balance On Hand 6/30/2015</b>					<b>\$ 0.00</b>
<b>MFCU Checking</b>					
<b>Balance On Hand 5/13/2015</b>					<b>\$ 67,944.78</b>
<b>Deposited Income</b>					
05/16/2015	DEPOSIT		PNO3	\$ 288.00	
05/20/2015	DEPOSIT		Escrip Gift Card Sales	440.00	
05/27/2015	DEPOSIT		Escrip Gift Card	1,109.00	
05/29/2015	DEPOSIT		Amazon Storefront	186.85	
06/05/2015	DEPOSIT		Donations, RFG, PNO-3	495.61	
06/29/2015	DEPOSIT		Amazon Storefront	119.76	
				TOTAL	<b>\$ 2,639.22</b>
<b>Voided Checks</b>					
05/18/2015	VOID CHECK	162	Extra Graphics, Teacher Appreciation Shirts	\$ 234.00	
				TOTAL	<b>\$ 234.00</b>
<b>Adjustments/Transfers</b>					
05/13/2015	ADJUSTMENT	90	Bank Fees Reversed	\$ 15.00	
05/13/2015	ADJUSTMENT	91	Bank Fees Reversed	20.00	
05/13/2015	ADJUSTMENT	92	Bank Fees Reversed	9.29	
05/16/2015	ADJUSTMENT	93	Paypal Transactions 04/29/2015 to 05/16/2015	47.70	
05/16/2015	ADJUSTMENT	94	Paypal Transactions 04/29/2015 to 05/16/2015	797.84	
05/21/2015	ADJUSTMENT	95	Paypal Transactions 5/17/15 to 5/21/15	195.00	
05/21/2015	ADJUSTMENT	96	Paypal Transactions 5/17/15 to 5/21/15	100.89	
				TOTAL	<b>\$ 1,185.72</b>
<b>Total Deposits</b>					<b>\$ 4,058.94</b>
<b>Checks</b>					
05/13/2015	CHECK	162	Extra Graphics, Teacher Appreciation Shirts	\$ 234.00	
05/18/2015	CHECK	163	Extra Graphics, Teacher Appreciation Shirts	234.00	
05/21/2015	CHECK	164	Brendan Reed, PNO3 Expense Reimbursement	77.10	
05/21/2015	CHECK	165	Aryn Famiglietti, Garden Expenses	251.36	
06/17/2015	CHECK	166	Dig Down Deep, Garden May 2015	2,400.00	
06/17/2015	CHECK	167	IES Language Foundation, April & May 2015 Spanish	4,072.50	
06/17/2015	CHECK	168	Green Arts Lab, April & May 2015 Art	1,080.00	
06/17/2015	CHECK	169	Laura Dadmun, Harvest Festival Permits	110.00	
06/17/2015	CHECK	170	John Amat, Sponsorship Banners Reimbursement	709.79	

<u>Date</u>	<u>Type</u>	<u>Number</u>	<u>Description</u>	<u>Amount</u>	<u>Totals</u>
06/17/2015	CHECK	171	Tulip Howard, Lunch with Principal - RFG Expenses	24.82	
06/17/2015	CHECK	172	Heather Kin, Childcare	39.00	
06/30/2015	CHECK	173	IES Language Foundation, June & July 2015 Spanish	5,850.00	
06/30/2015	CHECK	174	Aryn Famiglietti, Garden Supplies	86.38	
06/30/2015	CHECK	175	Elizabeth Deig, June 2015 Mailchimp Invoice	21.25	
06/30/2015	CHECK	177	Tulip Howard, Garden Supplies	336.48	
06/30/2015	CHECK	178	PTO, Insurance Renewal to 8/31/2016	805.00	
06/30/2015	CHECK	179	Heather Kin, Childcare for meeting on 7/9/2015	26.00	
06/30/2015	CHECK	180	Dig Down Deep, June & July 2015 Garden and Supplies	4,706.37	
				TOTAL	<u>\$ 21,064.05</u>
<b>Adjustments/Transfers</b>					
05/21/2015	ADJUSTMENT	97	Escrip Gift Cards	\$ 1,034.97	
				TOTAL	<u>\$ 1,034.97</u>
<b>Total Disbursements</b>					<u><b>\$ 22,099.02</b></u>
<b>Balance On Hand 6/30/2015</b>					<u><b>\$ 49,904.70</b></u>
<b>MFCU Savings</b>					
<b>Balance On Hand 5/13/2015</b>					<u><b>\$ 25,003.42</b></u>
<b>Adjustments/Transfers</b>					
05/31/2015	ADJUSTMENT	98	Bank Interest	\$ 2.12	
				TOTAL	<u>\$ 2.12</u>
<b>Total Deposits</b>					<u><b>\$ 2.12</b></u>
<b>Total Disbursements</b>					<u><b>\$ 0.00</b></u>
<b>Balance On Hand 6/30/2015</b>					<u><b>\$ 25,005.54</b></u>
<b>Other Information</b>					

Friends of Alice Birney Elementary  
7/9/2015  
Attachment D  
2014/2015 Budget Decisions

1 Budget Surplus *Estimate* - \$3,150

Graphics for UHUH 

\$2,000.00
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IB curriculum materials for 2015/2016 

\$1,150.00
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**Motion 1: After final budget surplus has been determined (final Spring Art program fees are outstanding) remaining money raised during 2014/15 will be allocated as follows: \$2,000 to Bex Brands for logo, t-shirt and flyer design for the Harvest Festival, and remaining balance towards a 2015/2016 budget line item for IB materials.**

2 Zurich University - student hosting fee \$4,482.50

Hosting supplies 

\$1,500.00
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Option A - Endowment contribution 

\$2,982.50
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Option B - IB Materials Budget for 2015/16 

\$2,982.50
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**Motion 2: Designate \$1,500 of the Zurich University Fee towards hosting 2015/2016 students from Zurich University and designate the remaining \$2,982.50 towards (the FOABE endowment) or (an IB materials budget line item in the 2015/2016 budget).**

3 Garden Supplies - carryover from 2013/2014 grant 

\$4,000.00
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**Motion 3: Designate \$4,000 from FOABE's currently unallocated MFCU checking account towards a garden supplies line item to be carried over each budget year until spent.**

4 MFCU Checking Surplus transfer to MFCU Savings Account except for 2015/16 Fall program + operations budget (*estimated*) 

\$15,000.00
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**Motion 4: After final expenses for 2015/2016 are paid (and Motions #1 and #3 are allocated), any surplus beyond funding the 2015/16 Fall Specials + \$5,000 in operating expenses to be transferred from the MFCU checking account to the MFCU savings account.**

**Friends of Alice Birney Elementary**

**7/9/2015**

**Attachment E**

**2015/2016 Election of the Friends of Alice Birney Elementary Foundation Board of Directors**

Motion 1: Vote to approve slate of incoming 2015/2016 nominees as follows:

Board Position	Member	Term ends
President	Beth Deig	Re-election for 2 more years
Vice President	Tulip Howard	1 <sup>st</sup> Term completes in July 2017
Treasurer	Chris Jaccard	1 <sup>st</sup> Term completes in July 2017
Secretary	Wendy DeCesare	1 <sup>st</sup> Term completes in July 2017
PTA liason	Aryn Famiglietti	1 <sup>st</sup> Term completes in July 2016
Principal	Amanda Hammond Williams	Permanent position
At - Large	Carrie Binder	1 <sup>st</sup> Term completes in July 2016
At - Large	Tom O'Malley	1 <sup>st</sup> Term completes in July 2016
At - Large	John Amat	2 <sup>nd</sup> Term completes in July 2016

Motion 2: Adopt framework for day-to-day roles and responsibilities of board members as outlined below (list is not exclusive)

Board Member	Roles	Responsibilities
President	Lead organization Represent FOABE: kinder orientation family Fridays	Create meeting agendas/ run meetings Write messages to Birney community Recruit donors Coordinate with PTA president/ Principal Bylaws
Vice-President	Run meeting in president's absence Chair one fundraiser	Chair nominating committee Connect with volunteers to make sure they are appreciated and have support they need Recruit volunteers Monitor permits and insurance for FOABE and fundraising events
Treasurer	Manage FOABE finances	Create monthly financial/treasurer reports File taxes, file state requirements Pay invoices, issue checks Balance finances Manage investments Manage Paypal
Secretary	Manage correspondence	Take meeting minutes and publish to president Prepare/send monthly and special eblasts Check FOABE box Check PO box Write thank you notes Gmail management, website, social media
At large board member	Annual report	Year in review Donor recognition Volunteer recognition
At large board member	Sponsorship recognition	Assemble and manage business logos Printing of materials Posting as promised: website, fence, events, eblasts etc..
All	Fundraising	Chair at least one fundraiser