

Friends of Alice Birney Elementary
3/12/2015
Room 26 - Mr. O'Malley's room

Time	Item	Who	Action	Attachment
6:00 PM	1. Approve Agenda	Board members	Motion/ Vote	None
6:02 PM	2. Approve minutes of 2/12/15	Board members	Motion/ Vote	Attachment A
6:05 PM	3. Treasurer's Report, next steps with investment policy	John	No	B & C
6:20 PM	4. PNO #2 - recap and wrap up	Carrie	No	None
6:30 PM	5. Run for the Green - March 13th	Tulip/Aryn	No	None
6:40 PM	6. Permits/ Insurance/dates - Pride has insurance and permits, UHUH needs permits and insurance	Jennifer	No	None
6:50 PM	7. Grants -recap of March 9th meeting	Aryn	No	None
7:00 PM	8. Passive fundraisers and New ideas - Amazon Storefront	Diana	No	None
7:10 PM	9. Sponsor coordination: Thank yous, pledge form, publicity - CANVASSING COMMITTEE?	Beth	No	None
7:30 PM	10. Adjourn	Board members	Motion/ Vote	None

2014/2015 FOABE	
meeting dates and main topic of discussion	
9/11/14	UHUH and Parent's Night Out #1
10/9/14	Open house, subcommittees
11/13/14	Budget, grant writing, & Big Give
12/11/14	Grant writing and Big Give
1/8/15	Parent's Night Out #2 2/20
2/12/15	Parent's Night Out #2 & RFTG
3/12/15	RFTG
4/9/15	happy hour?
5/14/15	Review RFG, Give Big, PNO #3, buget
6/11/15	Budget & Pride Parking
7/9/15	Yr. in Review & elections
8/13/15	Draft Budget

Committee chairs	
Budget	John
UHUH Festival	Jennifer
Parents' Nights Out	Carrie and Susan
Sponsorship Planning	Beth D. and Molly
Run for the Green	Tulip and Aryn
Pride Parking	Tom
Give Big	Brenda Anderson
Grant Writing	Samantha/ Aryn
PTA Liason	Aryn
Rules and Regs	
Passive fund raising	Diana
Website	Beth/Nikki
Mission to Save	Samantha

Friends of Alice Birney Elementary

2/12/15 Meeting – Birney Elementary – Rm. 26

Meeting Called to Order by Jennifer – 6:12p.m.

Topic	Discussion	Action
Agenda	Reviewed-Approved	Motion by B. Deig/ A. Hammond-Williams
Minutes	Reviewed-Approved	Motion by A. Hammond-Williams/C. Binder
Attendance	Jennifer Ayala President Carrie Binder Vice-President Beth Deig Secretary John Amat Treasurer Amanda Hammond-Williams Principal Tom O’Malley Aryn Famiglietti Guest: Laura Dadmun, Nikki Bergstrom, Tulip Howard, Diana DeRubertis	
Financial	Treasurer’s Report <ul style="list-style-type: none"> • Received 2 checks for Garden Program: \$1200 – CA Fertilization Foundation; \$856 – Edible San Diego • \$44, 096.74 raised so far this fiscal year – thermostat to be updated • Balance on Hand: \$75,911.68 • Business Donations collected during RFTG to be recorded separate from RFTG Fundraising goal. \$23k goal based on funds raised by children. Endowment Account: <ul style="list-style-type: none"> • Investment Policy voted on and approved by board. (See Attachment D) • Account to begin with \$25,000 deposit. • Any withdrawal from this account will be approved board vote. • Next step to shop around for account to use. 	Motion by T. O’Malley/A. Hammond-Williams
Fundraising Report And additional information	PNO #2 – March 6th, 2015 – Carrie Binder, Kimberly Wells <ul style="list-style-type: none"> • Continuing to collect Silent Auction items Run for the Green – March 13, 2015 – Tulip Howard, Aryn Famiglietti <ul style="list-style-type: none"> • Tulip visit classrooms on Thursday and will do so each Friday until the event to collect donation envelope. Ms. R’s class raised \$520 in 1st week and will be awarded extra recess, supervised by Coach Lord. • 1 month left for businesses to get their logo on the t-shirt. • Beth will speak to Molly about beginning to send Thank You cards. Grant Committee – <ul style="list-style-type: none"> • Sarah Trueblood is meeting with Roosevelt to schedule a meeting date. • Researching RFTG grants for next year. Passive Fundraisers – Diana DeRubertis <ul style="list-style-type: none"> • Amazon storefront earned \$114 in October. Continues to be lucrative. • Discussed trying gift card fundraiser at end of March to place orders and receive in time for Teacher Appreciation/Mother’s Day. Donors – Beth Deig <ul style="list-style-type: none"> • Need to review pledge form and be sure that cash donors are receiving all the offerings we have promised. 	
Other business		

Adjourn	Meeting adjourn at 7:34pm	Motion by T. O'Malley/C. Binder
Next Meeting	Mar 12, 2015 – Rm. 26	

	<u>Selected Period</u>	<u>Year to Date</u>	<u>Budget</u>
Cash Balance Forward			
MFCU Checking	0.00	0.00	0.00
MFCU Savings	0.00	0.00	0.00
x_Chase Checking	65,760.17	65,760.17	65,760.17
Total Cash Balance Forward	<u>\$ 65,760.17</u>	<u>\$ 65,760.17</u>	<u>\$ 65,760.17</u>
Income			
Administration			
Donations - Administration	1,340.00	1,340.00	3,000.00
Donations - Community	8,104.19	8,104.19	5,915.00
Fundraisers			
2014 Run for the Green	1,050.00	1,050.00	0.00
2015 Run for the Green	12,448.52	12,448.52	23,000.00
Amazon Smiles	129.07	129.07	0.00
Amazon Store Front	1,074.83	1,074.83	1,000.00
Give Big	23,627.00	23,627.00	23,000.00
Grants	0.00	0.00	10,000.00
Harvest Festival	2,273.10	2,273.10	1,500.00
Monthly Contributions	1,610.00	1,610.00	3,500.00
PNO-1	3,104.00	3,104.00	2,350.00
PNO-2	1,962.00	1,962.00	2,350.00
PNO-3	0.00	0.00	2,350.00
Pride Parking	3,084.15	3,084.15	3,590.00
SD Foundation Big Give	0.00	0.00	3,000.00
Programs			
Garden	2,056.00	2,056.00	0.00
Total Income	<u>\$ 61,862.86</u>	<u>\$ 61,862.86</u>	<u>\$ 84,555.00</u>
Total Income Not Belonging to the Association	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>
Expenses			
Administration			
Advertising & Promotion	0.00	0.00	200.00
Bank Charges	53.21	53.21	50.00
Bank Charges - NSF	0.00	0.00	50.00
Childcare	182.00	182.00	445.00
Computer Expense	374.00	374.00	700.00
Conferences	0.00	0.00	500.00
Facility Charges	0.00	0.00	600.00
Insurance	0.00	0.00	1,000.00
Operating Expenses	125.00	125.00	200.00
Other Expenses	76.95	76.95	400.00
PayPal Fees - Administration	48.72	48.72	275.00
Postage	97.75	97.75	0.00
Fundraisers			
2015 Run for the Green	181.00	181.00	1,000.00
Give Big	459.53	459.53	500.00
Harvest Festival	667.75	667.75	0.00
Monthly Contributions	65.25	65.25	150.00
PNO-1	237.71	237.71	0.00
PNO-3	59.90	59.90	0.00
Programs			
Art/Music/Dance	10,540.00	10,540.00	24,480.00
Garden	12,802.32	12,802.32	24,480.00
Spanish	15,930.00	15,930.00	29,970.00
Total Expenses	<u>\$ 41,901.09</u>	<u>\$ 41,901.09</u>	<u>\$ 85,000.00</u>

Total Expenses Not Belonging to the Association	\$ 0.00	\$ 0.00	\$ 0.00
Net Income	\$ 19,961.77	\$ 19,961.77	\$ (445.00)
Carry Over Funds		0.00	
Unallocated Reserves		65,315.17	
Cash Balance	\$ 85,721.94	\$ 85,721.94	

Checks Written

101	Department of Justice	Raffle Permit	20.00
105	John Amat	PNO#3 Expenses and 2014 Pride Banner	157.10
106	Famglietti, Aryn	Postage	49.00
107	John Amat	New Checks for MFCU	50.21
108	John Amat	Bagels for meeting with Teachers	76.95
109	Laura Dadmun	Insurance for Harvest Festival	398.00
110	Heather Kin	Childcare 9/11/14	26.00
111	Dig Down Deep	Sept 2014 Garden Invoice #2014-11	2,100.00
112	IES Language Foundation	Sept 2014 Spanish	3,375.00
113	Joan Green	Sept 2014 21 Hours Art	840.00
114	Heather Kin	Childcare for 10/9/14 Meeting	26.00
115	Fast Signs	Harvest Festival Banner	126.37
116	Barry Thomas	Deposit for PNO1, PNO2, PNO3 - DJ	100.00
117	Dig Down Deep	October 2014 Garden	2,953.51
118	IES Language Foundation	October 2014 Spanish	3,330.00
119	Tulip Howard	Harvest Festival Expenses	107.14
120	Joan Green	October Art	1,080.00
121	Sadia Najmi	Harvest Festival expenses	36.24
122	Tracy Domian	Childcare for 11/13/14 Meeting	26.00
123	John Budlong	PNO1 - Pizza, Salad, Cookies	109.06
124	Franchise Tax Board	2013-2014 Taxes	10.00
125	Attorney General's Registry of Charitable Trust	2013-2014 Taxes	25.00
126	Kim Schultz	Harvest Festival expenses	93.26
127	IES Language Foundation	November 2014 Spanish	2,047.50
128	Dig Down Deep	November 2014 Garden and Irrigation expenses	2,068.81
129	John Amat	Book of Stamps	48.75
130	Heather Kin	December Meeting Childcare	26.00
131	Joan Green	November & December 2014 Art	1,320.00
132	IES Language Foundation	December 2014 Spanish	2,632.50
133	Dig Down Deep	December 2014 Garden	1,900.00
134	Franchise Tax Board	Tax Year 2014 Entity ID 3255012 Penalty	50.00
135	Heather Kin	Childcare FOABE Meeting 1/20/15	26.00

136	Alice Birney Elementary	Art/Dance/Music 9/3/14-12/19/14 Fall Session	5,980.00
137	John Amat	CA Statement of Information fee reimbursement	20.00
138	Joan Green	Jan 2015 Art Invoice	600.00
139	IES Language Foundation	Jan 2015 Spanish Invoice	1,440.00
140	Heather Kin	Childcare for 2/12/15 Meeting	26.00
141	Elizabeth Deig	Mailchimp Invoices for Dec, Jan, Feb	75.00
142	Dig Down Deep	Garden Invoices for Jan & Feb 2015	3,780.00
143	IES Language Foundation	Spanish Invoice for Feb 2015	3,105.00
144	Joan Green	Art Invoice for Feb 2015	720.00
145	Aryn Famiglietti	2015 RFG Expenses - Envelopes	129.47
146	San Diego Unified School District	2015 Pride Parking Permit Number 45102	10.00
147	Heather Kin	Childcare for 3/12/15 Meeting	26.00
218	Laura Dadmun	Pride Parking Change	400.00
219	PTAEZ	Accounting Software for 7/2014 to 7/2015	299.00

Signature

Date

Date	Type	Number	Description	Amount	Totals
x_Chase Checking					
Balance On Hand 2/11/2015					\$ 0.00
Total Deposits					\$ 0.00
Total Disbursements					\$ 0.00
Balance On Hand 3/10/2015					\$ 0.00
MFCU Checking					
Balance On Hand 2/11/2015					\$ 75,938.74
Deposited Income					
02/12/2015	DEPOSIT		RFG	\$ 1,452.68	
02/17/2015	DEPOSIT		Amazon Smiles	53.43	
02/20/2015	DEPOSIT		UHCA	500.00	
02/24/2015	DEPOSIT		RFG and Cliff Automotive Donation	2,508.18	
02/27/2015	DEPOSIT		RFG	2,968.90	
03/02/2015	DEPOSIT		Amazon Storefront	439.62	
03/05/2015	DEPOSIT		RFG Community Donations & GiveBig Matching	1,625.49	
03/07/2015	DEPOSIT		PNO#2 (Paid Barry \$50 cash)	415.00	
03/07/2015	DEPOSIT		RFG	3,853.76	
				TOTAL	\$ 13,817.06
Adjustments/Transfers					
02/24/2015	ADJUSTMENT	64	Paypal Transactions 12/29/14 to 2/24/15	\$ 533.40	
02/24/2015	ADJUSTMENT	65	Paypal Transactions 12/29/14 to 2/24/15	359.55	
02/24/2015	ADJUSTMENT	66	Paypal Transactions 12/29/14 to 2/24/15	29.04	
02/24/2015	ADJUSTMENT	67	Paypal Transactions 12/29/14 to 2/24/15	195.30	
03/09/2015	ADJUSTMENT	68	Paypal Transactions from 02/24/15 to 03/09/15	1,101.03	
03/09/2015	ADJUSTMENT	69	Paypal Transactions from 02/24/15 to 03/09/15	1,505.18	
03/09/2015	ADJUSTMENT	70	Paypal Transactions from 02/24/15 to 03/09/15	91.11	
				TOTAL	\$ 3,814.61
Total Deposits					\$ 17,631.67
Checks					
03/09/2015	CHECK	141	Elizabeth Deig, Mailchimp Invoices for Dec, Jan, Feb	\$ 75.00	
03/09/2015	CHECK	142	Dig Down Deep, Garden Invoices for Jan & Feb 2015	3,780.00	
03/09/2015	CHECK	143	IES Language Foundation, Spanish Invoice for Feb 2015	3,105.00	
03/09/2015	CHECK	144	Joan Green, Art Invoice for Feb 2015	720.00	
03/09/2015	CHECK	145	Aryn Famiglietti, 2015 RFG Expenses - Envelopes	129.47	
03/09/2015	CHECK	146	San Diego Unified School District, 2015 Pride Parking Permit Number 45102	10.00	
03/09/2015	CHECK	147	Heather Kin, Childcare for 3/12/15 Meeting	26.00	
				TOTAL	\$ 7,845.47

Date	Type	Number	Description	Amount	Totals
Total Disbursements					\$ 7,845.47
Balance On Hand 3/10/2015					\$ 85,724.94
MFCU Savings					
Balance On Hand 2/11/2015					\$ 0.00
Total Deposits					\$ 0.00
Adjustments/Transfers					
02/28/2015	ADJUSTMENT	72	Bank Charge	\$ 3.00	
				TOTAL	\$ 3.00
Total Disbursements					\$ 3.00
Balance On Hand 3/10/2015					\$ (3.00)
Other Information					